

TOWN OF AZTALAN MONTHLY BOARD MEETING MINUTES
OCTOBER 9, 2019

1. Pledge of Allegiance
2. At 7:03 pm on October 9, 2019, Chairperson Masche called the board meeting to order. Members in attendance were Chairperson Scott Masche, Supervisor Mike Burow, Supervisor Larry Christianson, Treasurer Karen Mundt and Clerk Sandra Marks. The meeting was held in the Aztalan Town Hall located at W6260 CTH-Jefferson, WI 53549. The meeting notice was posted in 3 posting boxes and the town website.
3. Clerk's Report: Burow made a motion to approve the September 11, 2019 monthly meeting minutes. Motion seconded by Christianson and carried unanimously. Burow made a motion to approve the September 23, 2019 budget meeting minutes. Masche seconded. Motion carried.
4. Treasurer's Report: Enter into records per Masche. Burow stated April, May, July and August reports have been revised and shall be enter into records.
5. Plan Commission Report: Report given by Marks.
6. Jefferson County Report: None
7. Reports and meeting updates from the Board: Reports from Christianson, Burow and Masche.
8. Public comments on agenda items only, with 3 minutes per person: None
9. Business:
 - a. Petition to Amend Zoning Ordinance. Peter Wollin request that the zoning map of the Town of Aztalan be amended to change the zoning classification from A-T district to R-2. Parcel #002-0714-1713-000, property address is N6380 Gomoll Road, parent parcel size is 9.5 acres, present use as rural residential, agricultural and woods. A motion was made by Burow to approve the Petition to Amend Zoning as submitted; noting Plan Commission approval. The motion was seconded by Christianson and carried unanimously.
 - b. Preliminary Review for Certified Survey submitted by Peter Wollin. A division of land located in the SW1/4 of the NE1/4 of Section 17, Town 7N, Range 14E, Town of Aztalan on parcel #002-0714-1713-000. Intent is to create a 2.1 acre R-2 residential building site for a family member. A motion was made by Christianson to approve the Preliminary Review for Certified Survey as submitted. Burow seconded. The motion carried unanimously.

- c. Discuss and possibly adopt Ordinance 10.2019 Building & Mechanical Code
Greg Noll and Troy Everson were present to discuss and address questions. After an open discussion, Burow made a motion to adopt Ordinance 10.2019 Building and Mechanical Code. The motion was seconded by Masche and carried unanimously.
- d. Discuss and possibly adopt revised Resolution 10.2019 Building Permits Required and Permit Fees. Christianson made a motion to adopt Resolution 10.2019 Building Permits Required and Permits Fees, including effective date of November 1, 2019. Burow seconded the motion. The motion carried unanimously.
- e. Application for Alcohol Beverage Operators License submitted by Roxanne A.Schneider. Burow made a motion to approve the application as submitted and grant the Operators License; period ending June 30, 2020. Masche seconded. The motion carried unanimously.
- f. Possibly adopt Fire User Service Fee Ordinance 10.2019. Burow made a motion to adopt the Fire User Service Fee Ordinance. Masche seconded. The motion carried unanimously. Burow has written a letter to be included with the tax bills.
- g. Discussion and possible action to hire part-time highway employee(s). As of September 11, 2019 we haven't received any inquiries. Burow stated he spoke with Charlie Gard, whom might be a possibility. Burow made a motion to table until next months meeting. Masche seconded the motion. The motion carried unanimously.
- h. Discussion and possible action for 2019 and 2020 highway projects, bid specifications and highway project grants. Parking Lot Maintenance, Inc submitted a proposal for culvert replacement on Marobehl Lane and River Hill Drive in the amount of \$3,856.00. Tracy Sealcoating Service submitted an estimate for culvert replacement on Marobehl Lane and River Hill Drive in the amount of \$2,425.00. Burow made a motion to accept the estimate and enter into the agreement with Tracy Sealcoating Service, work to be completed as weather permits. The motion was seconded by Masche and carried unanimously. Masche stated he and Joel will submit the Bridge Aid application to Jefferson County Highway Department.

- i. Discussion and possible action on available grants. On September 18, 2019 Masche and Burow attended a grant informational meeting at the Jefferson County Highway Department for LRIP, TRIP, STP, MLS and bridge aid. The board agreed to apply for LRIP and TRIP. Discussion included double chip seal on Hope Lake Road and Harvey Road. (A town board meeting is scheduled for October 15, 2019 at 9:00 am to further discuss LRIP and TRIP applications). Christianson stated he will research and apply for WIFI and computer grants. Clerk shall submit Wisconsin Election Commission grant.
 - j. Discussion and possible action on WRS liability options. No action taken.
 - k. Formulation of 2020 budget. Line by line the board made adjustments for the 2020 budget. Upon completion, Mundt shall present the preliminary budget to the board members for review.
10. Possible future agenda items. Highway project grants, WRS liability and Part-time highway department employees.
11. Payment of Bills-Burow made a motion to pay the bills. The motion was seconded by Masche and carried unanimously.
12. Adjournment-Burow made a motion to adjourn at 11:50 pm. The motion was seconded by Masche and carried unanimously.

Sandra Marks, Clerk