

TOWN OF AZTALAN  
TOWN BOARD MEETING MINUTES  
JANUARY 14, 2026

1. Call to Order / Pledge of Allegiance - *Supervisor Larry Christianson called the board meeting to order at 7:03 pm.*  
*Present: Supervisor Larry Christianson, Supervisor Megan Dunneisen*  
*Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner*  
*Absent: Chair Jeremy Chwala*  
*This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on January 9, 2026*
3. Approval of Minutes - December 10, 2025 - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the December 10, 2025 minutes as written. Motion carried.*
4. Approval of Financial Report - December 2025 - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to approve the December 2025 Financial Report as submitted. Motion carried.*
5. Plan Commission Report - *none*
6. Fire Dept and EMS Updates - *Supervisor Christianson gave report on behalf of Chief Russ, LMF*
7. Jefferson County Supervisor or Sheriff's Dept. Updates - *none*
8. Announcements and Meeting Updates - *Supervisor Dunneisen reported she had a few calls regarding GFL garbage p/u; Supervisor Christianson reported on the clean up of Urban Drive trailer park.*
9. Public Comment (limited to 3 minutes per person) - *Roberta Schoof, River Hill Dr, commented on GFL p/u on River Hill Dr.*
10. Business - **business items are matters of discussion and possible action**
  - a. 52000 Insurance has a deficit of \$471.00, 53000 Public Safety & Services has a surplus of \$801.19: approve 2025 budget amendment to transfer \$471.00 from general account 53000 Public Safety & Services to general account 52000 Insurance - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to approve the 2025 budget amendment. Motion carried.*
  - b. To review the updated used equipment list and approve how & where to sell the used equipment - *Supervisor Dunneisen motions to rescind the motion {from Dec. 10, 2025} to sell the stick welder. No second. Motion dies. Clerk Pitzner will create a list of items for sale with pics, descriptions, etc for the website, posting boxes, and word of mouth and share with Board Members before posting.*
  - c. To approve selling road materials to Aztalan residents that are purchased from Jefferson County only - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to not approve selling road materials to Aztalan residents that are purchased from Jefferson County only. Motion carried.*
  - d. To purchase a diesel exhaust fluid holding tank; diesel exhaust fluid is used in the International trucks - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to purchase a 55 gal barrel with pump (\$386) from Insight FS. (barrel exchange program) Motion carried.*
  - e. To purchase spare rims & tires; (1) front set and (1) rear set for International trucks - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to purchase (1) front rim, (1) front tire, (1) rear tire from Bert's Tire Service. (\$1675 total). Motion carried.*
  - f. Review draft of Driveway/Road Access Ordinance - *continue to review*
11. Possible Future Agenda Items -

12. Payment of Bills - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to pay bills. Motion carried.*
13. Adjournment - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to adjourn the January 14, 2026 meeting at 8:28pm. Motion carried.*

Respectfully submitted,  
Kathleen Pitzner  
Clerk