

TOWN OF AZTALAN TOWN BOARD MEETING MINUTES

April 13, 2022

1. Call Meeting to Order: *Chairperson Chwala called the board meeting to order at {time}.*
Present: Chairperson Jeremy Chwala, Supervisor Larry Christianson, Supervisor John Drake
Also present: Treasurer Karen Mundt, and Clerk Kathleen Pitzner.
This meeting was held at Aztalan Town Hall located at W6260 CTH B, Jefferson WI 53549.
2. Pledge of Allegiance
3. Proof of Posting and Notice:
On April 10, 2022 this agenda was posted to the Town of Aztalan website and the three posting boxes located at the Aztalan Town Hall; Ann Street, Lake Mill;, and River Hill Dr, Johnson Creek.
4. Approval of Minutes - March 9, 2022
Supervisor Drake moved, Supervisor Christianson seconded to approve the March 9, 2022 minutes as presented. Motion carried.
5. Treasurer's Report - March 2022
Supervisor Drake moved, Supervisor Christianson seconded to approve the March 2022 Financial statement. Motion carried.
6. Planning Commission Report: Kathy Pitzner reported on the April 11, 2022 meeting; recommended to approve Paul Oliver CUP request
7. Jefferson County Report: none
8. EMS Report: Tom Murphy reported
9. Reports and Meeting Updates from Board Members: Supervisor Drake and Supervisor Christianson gave reports
10. Public Comment on agenda items only (limited to 3 minutes per person)
11. Business
 - a. Discussion and possible action on the request by Paul Oliver for a conditional use to allow for a conditional home occupation for a construction business in an A-1 zone at N6065 Jefferson Rd, PIN 002-0714-2412-000.
Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the conditional use permit request from Paul Oliver. Motion carried.
 - b. Discussion and possible action on hiring part time employees
Supervisor Christianson moved, Supervisor Drake seconded the motion to hire 2 part time employees pending background checks & drug tests. Motion carried.
Note: all Board members had the employment applications from Merlin Lange & Gerald Chwala in hand for review during this meeting. These are the two people hired.
 - c. Discussion and possible action on Fire Protection and EMS services
No action; Chair Chwala to discuss with JC Village the breakdown on costs
 - d. Discussion and possible action on Aztalan town roads

Supervisor Drake motioned, Supervisor Christianson seconds motion to request the use of the Jefferson County Highway Dept over a 2 week period for ditching, not to spend more than \$7200. Motion carried.

- e. Discussion and possible action on the purchase of a vehicle to replace the Town owned 1995 Chevrolet

Supervisor Drake moved, Supervisor Christianson seconds the motion to have John Drake & Justin Bronstad look for and purchase a replacement truck up to \$20,000. Motion carried.

- f. Discussion and possible action of an approved vendors list and possible spending ranges for purchases of shop supplies and maintenance & repair items for Town owned equipment.

No action taken

- g. Upon motion duly made, seconded and adopted by roll call vote, the Town Board will convene into closed session pursuant to Wisconsin Statutes Section 19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically concerning the Town public works personnel.

Supervisor Christianson moved, Supervisor Drake seconds the motion to convene into closed session. Motion carried.

Roll call vote: Jeremy Chwala - yes, John Drake - yes, Larry Christianson - yes

- h. Following the closed session, the Town Board will reconvene into open session and may further discuss and take action on matters discussed in closed session.
- i. Discussion and possible action on updates and/or revisions to the Aztalan Employee Handbook - *No action taken*
- j. Discussion and possible action on a new Town website host - *No action taken*
- k. Discussion on allowable uses of ARPA funds

12. Possible Future Agenda Items:

13. Payment of Bills:

Supervisor Drake moved, Supervisor Christianson seconded the motion to pay bills. Motion carried.

14. Motion to Adjourn:

Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the April 13, 2022 meeting at 8:50pm. Motion carried.

Respectfully submitted,
Kathleen Pitzner, Clerk