

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES

March 08, 2023

1. Call Meeting to Order/Pledge of Allegiance: *Chairperson Chwala called the board meeting to order at 7:00pm.*
Present: Chairperson Jeremy Chwala, Supervisor Larry Christianson, Supervisor John Drake
Also present: Treasurer Karen Mundt, and Clerk Kathleen Pitzner.
This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.
2. Proof of Posting and Notice:
Clerk Pitzner stated that the agenda was posted to the Town website and the three posting boxes located in the town on March 3.
3. Approval of Minutes - February 8, 2023
Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the February 8, 2023 minutes as written. Motion carried. 3-0
4. Treasurer's Report - Approve February 2023 Financial Report - *Supervisor Christianson moved, Supervisor Drake seconded the motion to approve the February 2023 Financial Report as written. Motion carried. 3-0*
5. Plan Commission Report - *Clerk Pitzner gave a report on the PC meeting held March 6, 2023; Recommendation to the TB to approve the Roehl CUP .*
6. Jefferson County Report - *none*
7. LM EMS Report - *Dave LeSauer gave a report that included that the LM EMS will continue to provide services to the Aztalan Cycle Club through the 2023 racing season.*
8. Reports and Meeting Updates from Board Members
9. Public Comment on agenda items only (limited to 3 minutes per person)
10. Business - **business items are matters of discussion and possible action**
 - a. Request by Michael & Heidi Roehl for a conditional use to allow for an extensive onsite storage structure in an R-2 zone at N5031 Aztalan Court on parcel #002- 0714-3531-037 - *Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the request from Michael & Heidi Roehl conditional use request for an extensive onsite storage structure. Motion carried. 3-0*
 - b. Fire and EMS contracts - *Chair Chwala stated he hasn't received a reply from JCFD regarding letter of termination as of Dec. 31, 2023. Jefferson EMS is willing to cover the area that LM EMS currently has under contract with Aztalan. No decision; moved to next meeting.*
 - c. Town of Aztalan Fees Schedule - *Supervisor Christianson moved, Supervisor Drake seconded the motion to approve the updates to the Town of Aztalan Fee Schedule as discussed. Motion carried. 3-0*
 - d. Town Shop and Hall maintenance -

Supervisor Drake motioned, Supervisor Christianson seconded the motion to accept the bid from Jefferson Current Electric for \$13866 subject to Class I notification. Motion carried. 3-0
Supervisor Drake motioned, Supervisor Christianson seconded the motion to accept the bid from Builders' Insulation for 6855.00 subject to Class I notification Motion carried. 3-0
Supervisor Drake motioned, Supervisor Christianson seconded the motion to accept the bid from Kramer Enterprises for \$7026.00 subject to Class I notification Motion carried. 3-0
Supervisor Drake motioned, Supervisor Christianson seconded the motion to accept the bid from Advantage Acoustical for \$3140.00 Motion carried. 3-0
Supervisor Drake motioned, Supervisor Christianson seconded the motion to accept the bid from Ashburn Bucket & Brush for approximately \$4600 Motion carried. 3-0

Chair Chwala asked for any objection to discussion of f. ARPA Funds before e. Aztalan town road. No objection; agenda items switched

- e. *(f.) Aztalan town road - discussion regarding N Ziebell road issues, tree trimming on eastside of town; no action taken*
- f. *(e.) ARPA Funds -Chairman Chwala moved, Supervisor Drake seconded the motion to use ARPA funds for the {above} approved town hall & shop maintenance subject to amending the 2023 Budget. Motion carried. 3-0*
- g. *Upon motion duly made, seconded and adopted by roll call vote, the Town Board will convene into closed session pursuant to Wisconsin Statutes Section 19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. - Chairman Chwala moved, Supervisor Christianson seconded the motion to convene into closed session by roll call vote.
Roll call vote: Jeremy Chwala - yes, Larry Christianson - yes, John Drake - yes Motion carried.*
- h. *Following the closed session, the Town Board will reconvene into open session and may further discuss and take action on matters discussed in closed session. - Supervisor Drake motioned, Supervisor Christianson seconded the motion to increase Part Time employees wages to \$25/hr as of 12:01am, March 9, 2023. Motion carried, 2-0; Chairman Chwala abstained.
PT Employees: Merlin Lange, Mick Nelson, Gerald Chwala, Taylor Chwala, Andy Heine*

11. *Possible Future Agenda Items - 2023 Budget amendment, Fire & EMS contracts, Aztalan roads, fee for Road Right-of-Way opening*

12. *Payment of Bills - Chairman Chwala moved, Supervisor Drake seconded the motion to pay bills. Motion carried. 3-0*

13. *Adjournment*

Supervisor Christianson moved, Supervisor Drake seconded the motion to adjourn the March 8, 2023 meeting at 9:36pm. Motion carried. 3-0

Respectfully submitted,
Kathleen Pitzner
Clerk