

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
OCTOBER 11, 2023

1. Call Meeting to Order/Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:01pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser, and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the agenda was posted to the Town website and the three posting boxes on October 8, 2023.*
3. Approval of Minutes - September 13, 2023
Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to approve the September 13, 2023 minutes as written. Motion carried.
4. Approval of Financial Report - September 2023 - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the September 2023 Financial Report as written. Motion carried.*
5. Plan Commission Report - *none*
6. Jefferson County Report - *none*
7. Reports and Meeting Updates from Board Members - Supervisor Christianson and Supervisor Dunneisen gave updates
8. Public Comment on agenda items only (limited to 3 minutes per person)
9. Business - **business items are matters of discussion and possible action**
 - a. Amending Section 11.04(f)8 (A-3 Agricultural/Rural Residential) of the Jefferson County Zoning Ordinance and an Amendment to the County Comprehensive Plan and Farmland Preservation Plan - *Chair Chwala moved, Supervisor Christianson seconded the motion to have Aztalan Plan Commission review prior to the Nov. TB meeting. Motion carried.*
 - b. Set Bond and Approve Application & Permit received from Bug Tussel
 - c. Set bond and Approve Application & Permit received from Charter Spectrum
Pertaining to business items b. & c. above: Supervisor Christianson moved, Chair Chwala seconded the motion to set all bonds to work in the right-of-way at \$10,000. Motion carried Pertaining to business items b. & c. above: Chair Chwala moved, Supervisor Christianson seconded the motion to hold a Public Hearing {in accordance with Town of Aztalan Ordinance 2023-2} on Nov. 1, 2023 at 6pm. Motion carried.
 - d. Upon motion duly made, seconded and adopted by roll call vote, the Town Board will convene into closed session pursuant to Wisconsin Statutes Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically concerning contract negotiations with the Johnson Creek Fire & EMS Department - *Chair Chwala moved, Supervisor Christianson seconded the motion to enter into closed session. Roll Call: Jeremy Chwala - Yes, Megan Dunneisen - Yes, Larry Christianson - Yes. Motion carried.*
 - e. Following the closed session, the Town Board will reconvene into open session and may further discuss and take action on matters discussed in closed session. - *Supervisor Dunneisen moved,*

Supervisor Christianson seconded the motion to approve the 2024-2028 Johnson Creek Fire Protection Contract. Motion carried.

- f. Upon motion duly made, seconded and adopted by roll call vote, the Town Board will convene into closed session pursuant to Wisconsin Statutes Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically concerning contract negotiations for EMS services with the City of Lake Mills - *Chair Chwala moved, Supervisor Christianson seconded the motion to enter into closed session. Roll Call: Jeremy Chwala - Yes, Megan Dunneison - Yes, Larry Christianson - Yes. Motion carried.*
- g. Following the closed session, the Town Board will reconvene into open session and may further discuss and take action on matters discussed in closed session. - *No action taken*
- h. Hire Town Board members as part time employees - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to clarify that the Aztalan Town Board hires Supervisor Christianson as a part time employee. Motion carried, Supervisor Christianson abstained; Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to clarify that the Aztalan Town Board hires Chair Chwala as a part time employee. Motion carried, Chair Chwala abstained.*
- i. Purchase laptop for Treasurer using ARPA funds - *Chair Chwala moved, Supervisor Christianson seconded the motion to purchase a laptop for the Town Treasurer up to \$500 using ARPA funds. Motion carried.*
- j. Clarification of Duties/Tasks: claim as per diem, Transportation hours, or no monetary compensation - *Supervisor Dunneisen moved, Chair Chwala seconded the motion to have Supervisor Dunneisen draft a resolution explaining allowable items to be claimed as a 'Per Diem'. Motion carried.*
- k. Set date for 2024 Budget formulation meeting - *Date set for October 16, 2023 at 6pm*
- l. Town Attorney fees - *Supervisor Dunneisen moved to scale back on the Town Attorney usage and establish a policy on who can contact the Town Attorney. Motion dies due to lack of second.*
- m. Aztalan Town Roads - including but not limited to below items
 - Felson Ridge
 - 2024 Road Projects - *Chair Chwala moved, Supervisor Christianson seconded the motion to spend up to \$20,000 for crack filling on town roads that Supervisor Christianson deems necessary. Motion carried, Supervisor Dunneisen abstained; Chair Chwala moved, Supervisor Christianson seconded the motion to spend up to \$20,000 with Northwest Services for brush trimming along roads that Supervisor Christianson deems necessary. Motion carried.*

10. Possible Future Agenda Items

11. Payment of Bills - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to pay bills. Motion carried.*

12. Adjournment - *Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the October 11, 2023 meeting at 10:54pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk