



TOWN BOARD MINUTES
JUNE 8, 2022

1. Call Meeting to Order: *Chairperson Chwala called the board meeting to order at {time}.*
Present: Chairperson Jeremy Chwala, Supervisor Larry Christianson, Supervisor John Drake
Also present: Treasurer Karen Mundt, and Clerk Kathleen Pitzner.
This meeting was held at Aztalan Town Hall located at W6260 CTH B, Jefferson WI 53549.
2. Pledge of Allegiance
3. Proof of Posting and Notice:
On June 6, 2022 this agenda was posted to the Town of Aztalan website and the three posting boxes located at the Aztalan Town Hall; Ann Street, Lake Mill;, and River Hill Dr, Johnson Creek.
4. Approval of Minutes - May 11, 2022
Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the May 11, 2022 minutes as presented. Motion carried.
5. Treasurer's Report - approval of May 2022 Financial Report - *Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the May 2022 Financial Report as presented. Motion carried.*
6. Planning Commission Report: *None*
7. Jefferson County Report: *Deputy in attendance reported that the Sheriff's Dept will be in attendance at meetings again, open to questions and opinions of the Town*
8. EMS Report: *None*
9. Reports and Meeting Updates from Board Members:
10. Public Comment on agenda items only (limited to 3 minutes per person)
11. Business
 - a. Discussion and possible action on Aztalan town roads
Supervisor Drake moved, Supervisor Christianson seconded the motion for John Drake to contact Northwest Services Inc to crack fill Mansfield Road. Motion carried.
 - b. Discussion and possible action to approve an ordinance giving purchasing power to a board member
Supervisor Drake moved, Supervisor Christianson seconded the motion to approve An Ordinance Granting Limited Expenditure Authority To The Roads Supervisor And Town Public Works Employees as written. Motion carried.
Chair Chwala moved, Supervisor Christianson seconds the motion to appoint Supervisor John Drake to oversee town roads according to the approved ordinance.
 - c. Discussion and possible action on updates and/or revisions to the Aztalan Employee Handbook.
Supervisor Drake moved, Supervisor Christianson seconded the motion to move to July meeting. Motion carried.
 - d. Discussion and possible action on amending the 2022 Town of Aztalan Budget to reflect collection of \$3025.00 from the sale of the 1995 Chevy as new revenue and allocated to which town expenditure.

Chairman Chwala moved, Supervisor Drake seconded the motion to amend the 2022 budget to reflect the income of \$3025 received from the sale of the 1995 Chevy and allocate to Equipment Purchases. Motion carried.

- e. Discussion on Fire Protection and EMS services
- f. Discussion and possible action to approve annual membership in the Wisconsin Towns Association (WTA) for July 1, 2022 through June 30, 2023.
Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the annual membership in the WTA for July 1, 2022-June 30, 2023. Motion carried.
- g. Discussion and possible action on participation in the County Road Aid Program offered by the Jefferson County Highway Department.
Supervisor Drake moved, Supervisor Christianson seconded the motion to decline participation in the Jefferson County Highway Aid. Motion carried.
- h. Upon motion duly made, seconded and adopted by roll call vote, the Town Board will convene into closed session pursuant to Wisconsin Statutes Section 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically concerning Jefferson Fire & EMS cost breakdown report.
Chairman Chwala moved, Supervisor Christianson seconded the motion to convene into closed session. Motion carried. Roll call vote: Jeremy Chwala - yes, Larry Christianson - yes, John Drake - yes
- i. Following the closed session, the Town Board will reconvene into open session and may further discuss and take action on matters discussed in closed session. - *Town Board Meeting scheduled for June 20, 2022 at 6pm*

12. Possible Future Agenda Items: *Fire/EMS, garbage contract, employee handbook, brush dropoff availability*

13. Payment of Bills:

Chairman Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried.

14. Motion to Adjourn:

Chairman Chwala moved, Supervisor Christianson seconded the motion to adjourn the June 8, 2022 meeting at 9:23pm. Motion carried.

Note: July Town Board meeting scheduled for July 6, 2022 at 7pm

Respectfully submitted,
Kathleen Pitzner, Clerk