

Resolution #2021-1  
Town of Aztalan  
Jefferson County  
State of Wisconsin

**RESOLUTION RELATING TO THE REFUND OF CERTAIN OVERPAYMENTS TO THE TOWN**

WHEREAS, in the process of collecting payments of property taxes, permit fees and other monies on behalf of the Town, the clerk/treasurer occasionally receives payment in excess of the amount owed to the Town through error, inadvertence or oversight; and

WHEREAS, the past policy of the Town has been to refund any such overpayments, regardless of amount, to the payor; and

WHEREAS, the Town Board recognizes that the cost to taxpayers to process such refunds often exceeds the amount of the refund; and

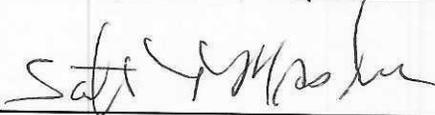
WHEREAS, the Town Board has determined that it is not cost effective to process refund of nominal overpayments in the absence of a demand for refund; and

WHEREAS, the Town Board determined that is in the interest of the Town to establish a policy to retain nominal overpayments absent demand by the payor for refund.

NOW THEREFORE BE IN RESOLVED, the Town Board of the Town of Aztalan, Jefferson County, Wisconsin, does hereby ordain a "Nominal Overpayment" shall be the overpayment of any tax, fee, or other obligation to the Town in an amount which does not exceed \$5, and as an administrative convenience the Town shall retain any nominal overpayment and shall not process a refund of the same, and the nominal overpayment retained by the Town shall be credited to the general fund.

This Resolution shall take effect and be enforced after its passage and posting.

Signed this 10<sup>th</sup> day of Feb, 2021.



Scott Masche, Town Chair

ATTEST:



Megan Dunneisen, Town Clerk