

**TOWN OF AZTALAN**  
**TOWN BOARD MEETING MINUTES**  
**DECEMBER 10, 2025**

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:03pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on December 6, 2025.*
3. Approval of Minutes - November 12, 2025 & December 3, 2025 - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the November 12, 2025 & December 3, 2025 minutes as written. Motion carried.*
4. Approval of Financial Report - November 2025 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the November 2025 Financial Report as submitted. Motion carried.*
5. Plan Commission Report - *none*
6. Fire Dept and EMS Updates - *Chief Russ, LMFD gave an update*
7. Jefferson County Supervisor or Sheriff's Dept. Updates - *none; Rep Joan Fitzgerald spoke at this time to introduce herself and give state legislative updates*
8. Announcements and Meeting Updates - *all three members gave reports and comments*
9. Public Comment (limited to 3 minutes per person) - *Troye Klecker commented on meeting procedures, would like to see residents in attendance called upon by Chair instead of interrupting with their comments during the business meeting; Mike Harder complimented the plow operators on a job well done, very happy with road conditions after the snow storm*
10. **Business - business items are matters of discussion and possible action**
  - a. Appointment of Election Inspectors for the term beginning Jan 1, 2026 and ending Dec 31, 2027 - *Christopher Bente, Donna Bente, Georgia Dettmers, Ann Ebert, Brittany Heine, Kim Licitar, Shirley Metzker, Amie Petrovic, Vicki Schuyler, Sue van Zanten - Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the appointment of election inspectors for Jan 1, 2026 and ending Dec 31, 2027. Motion carried.*
  - b. Appointment of Troye Klecker to the Town of Aztalan Plan Commission - *Chair Chwala moved, Supervisor Christianson seconded the motion to appoint Troye Klecker to the Town of Aztalan Planning Commission. Motion carried, 2-1.*
  - c. Approve Tax Collector Bond for Treasurer, \$151.00 - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to approve the Tax Collector Bond for the Treasurer of \$151.00. Motion carried.*
  - d. Treasurer to set Town of Aztalan tax collection dates - Dec. 27 & Jan. 24, 8-11am both days
  - e. Review bids received for purchase of town equipment & award sale of equipment - *Chair Chwala moved, Supervisor Christianson seconded the motion to award the 2010 International to Dennis Stilling for \$17500 and the 2000 Sterling to Northwest Services {Ron Bennett} for \$7000. Motion carried.*  
*Supervisor Christianson moved, Chair Chwala seconded the motion to sell the {Eagle Beaver} Wood Chipper to Dennis Stilling for \$3500. Motion carried. Supervisor Dunneisen abstained.*
  - f. Update Winter Road Maintenance Policy to include operating hours; time plows will be on the roads - *no action*

- g. Sale of used equipment - *Supervisor Christianson moved, Chair Chwala seconded the motion to sell the tar kettle, stick welder, and brine (pre-wet) system. Motion Carried.*  
*Chair Chwala moved, Supervisor Christianson seconded the motion to have Larry Christianson and Kathy Pitzner gather information on each item and a list of options for selling the items. Motion carried.*
- h. Review draft of Driveway/Road Access Ordinance - *Supervisor Dunneisen to revise sample ordinance to be Town of Aztalan specific; draft to be reviewed at a future meeting*

11. Possible Future Agenda Items - *discussion on selling road materials to residents*

12. Payment of Bills - *Chair Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried\*.*

13. Adjournment - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to adjourn the December 10, 2025 meeting at 8:40pm. Motion carried\*.*

*\*Note: Supervisor Christianson was absent from the remainder of the meeting @ 8:35pm*

Respectfully submitted,

Kathleen Pitzner

Clerk