

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
DECEMBER 10, 2025

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:03pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on December 6, 2025.*
3. Approval of Minutes - November 12, 2025 & December 3, 2025 - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the November 12, 2025 & December 3, 2025 minutes as written. Motion carried.*
4. Approval of Financial Report - November 2025 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the November 2025 Financial Report as submitted. Motion carried.*
5. Plan Commission Report - *none*
6. Fire Dept and EMS Updates - *Chief Russ, LMFD gave an update*
7. Jefferson County Supervisor or Sheriff's Dept. Updates - *none; Rep Joan Fitzgerald spoke at this time to introduce herself and give state legislative updates*
8. Announcements and Meeting Updates - *all three members gave reports and comments*
9. Public Comment (limited to 3 minutes per person) - *Troye Klecker commented on meeting procedures, would like to see residents in attendance called upon by Chair instead of interrupting with their comments during the business meeting; Mike Harder complimented the plow operators on a job well done, very happy with road conditions after the snow storm*
10. Business - **business items are matters of discussion and possible action**
 - a. Appointment of Election Inspectors for the term beginning Jan 1, 2026 and ending Dec 31, 2027 Christopher Bente, Donna Bente, Georgia Dettmers, Ann Ebert, Brittany Heine, Kim Licitar, Shirley Metzker, Amie Petrovic, Vicki Schuyler, Sue van Zanten - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the appointment of election inspectors for Jan 1, 2026 and ending Dec 31, 2027. Motion carried.*
 - b. Appointment of Troye Klecker to the Town of Aztalan Plan Commission - *Chair Chwala moved, Supervisor Christianson seconded the motion to appoint Troye Klecker to the Town of Aztalan Planning Commission. Motion carried, 2-1.*
 - c. Approve Tax Collector Bond for Treasurer, \$151.00 - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to approve the Tax Collector Bond for the Treasurer of \$151.00. Motion carried.*
 - d. Treasurer to set Town of Aztalan tax collection dates - Dec. 27 & Jan. 24, 8-11am both days
 - e. Review bids received for purchase of town equipment & award sale of equipment - *Chair Chwala moved, Supervisor Christianson seconded the motion to award the 2010 International to Dennis Stilling for \$17500 and the 2000 Sterling to Northwest Services {Ron Bennett} for \$7000. Motion carried.*
Supervisor Christianson moved, Chair Chwala seconded the motion to sell the {Eagle Beaver} Wood Chipper to Dennis Stilling for \$3500. Motion carried. Supervisor Dunneisen abstained.
 - f. Update Winter Road Maintenance Policy to include operating hours; time plows will be on the roads - *no action*

- g. Sale of used equipment - *Supervisor Christianson moved, Chair Chwala seconded the motion to sell the tar kettle, stick welder, and brine (pre-wet) system. Motion Carried.*
Chair Chwala moved, Supervisor Christianson seconded the motion to have Larry Christianson and Kathy Pitzner gather information on each item and a list of options for selling the items. Motion carried.
- h. Review draft of Driveway/Road Access Ordinance - *Supervisor Dunneisen to revise sample ordinance to be Town of Aztalan specific; draft to be reviewed at a future meeting*

11. Possible Future Agenda Items - *discussion on selling road materials to residents*

12. Payment of Bills - *Chair Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried*.*

13. Adjournment - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to adjourn the December 10, 2025 meeting at 8:40pm. Motion carried*.*

**Note: Supervisor Christianson was absent from the remainder of the meeting @ 8:35pm*

Respectfully submitted,
Kathleen Pitzner
Clerk