

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
JANUARY 8, 2025

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:00pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on January 3, 2025.*
3. Approval of Minutes - December 11, 2024 - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the December 11, 2024 minutes as written. Motion carried.*
4. Treasurer's Report - December Financial Report - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the December 2024 Financial Report as submitted. Motion carried. Supervisor Dunneisen abstained.*
5. Plan Commission Report - *none*
6. Fire Dept and EMS Reports/Updates - *Chief Russ (LMFD) gave updates on equipment, personnel training, and future meeting schedule.*
7. Jefferson County Sheriff's Dept and/or County Supervisor Report - *Deputy attended; no County report, but asked if anyone had concerns or comments for the Sheriff's Dept.*
8. Reports and Meeting Updates from Board - *Supervisor Christianson gave updates, Supervisor Dunneisen stated concerns.*
9. Public Comment on agenda items only (limited to 3 minutes per person)
10. Business - **business items are matters of discussion and possible action**
 - a. Review of employment applications received; discuss possible dates for interviews - *Clerk Pitzner to contact applicants and set up interviews with Town Board*
 - b. Continue to advertise for employment - *keep on the town website; no paper publication*
 - c. Review draft of Facilities Use Policy - *Clerk Pitzner to make changes to draft for Feb review*
 - d. Amend 2024 Budget to show bank loan as New Revenue; 40013 Temporary Borrowing, \$120485.80 and expensed to 99999.1 Fire Equipment, \$120485.80 - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to approve the budget amendment to show new revenue & expenditure. Motion carried.*
 - e. Amend 2024 Budget to bring the general accounts, 52000 Insurance and 53000 Public Safety and Services. back into balance:
Expense account 55006 Road Materials/Supplies has a surplus of \$47,257.78; transfer \$1257.00 from 55006 to 52001 All Insurance and \$7483.29 from 55006 to 53002 EMS - *Supervisor Christianson moved, Chair Chwala seconded the motion to approve the budget amendment to bring accounts 52000 & 53000 back into balance. Motion carried.*
11. Possible Future Agenda Items - *revised Facilities Use Policy draft, possible closed session re: applicants*
12. Payment of Bills - *Supervisor Christianson moved, Chair Chwala seconded the motion to pay bills. Motion carried. Supervisor Dunneisen abstained.*
13. Adjournment - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to adjourn the Jan. 8, 2025 meeting at 8:38pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk