Town of Aztalan

BOARD OF REVIEW

Wednesday June 3rd 2020

3pm-5pm @ Aztlan Town Hall

W6260 HWY B

Jefferson WI 53551

1. Meeting was called to order at 3pm
2. In attendance is Larry Chistrianson, John Bodouwski, Scott Masche, Mike Burow, and Megan Dunneisen.
3. Meeting notice was posted in all three posting boxes and on website.
4. Masche Nominated Burow to be Chairperson for BOR, Christianson seconded, motion carried unanimously vote 4-0
5. Burow nominated Christianson to be BOR Vice-Chairperson, Masche seconded, motion was carried unanimously vote 4-0
6. All Members have met mandatory training requirements.
7. The town has an ordinance for the confidentiality of income and expense infortaion provided by the assessor under state law (sec. 70.41(7)(af).
8. Review of new laws and there are none.
9. Policy 9.215 on sworn telephone and written statements.
10. Discussion on past guidelines discussed.
11. The filing and Summary of annual assessment report by assessor was received and filed
12. The assessment roll was received to clerk from assessor.
13. Received assessment roll and sworn statements from the clerk (none)
14. Review of assessment roll was done and,
    1. Examination of the roll
    2. Correction of any errors (none)
    3. Adding of omitted property (none) and
    4. Eliminate double assessed property (none)
15. Discussion and action on correction, no corrections
16. Discussion and action that open book changes are included in the assessment roll, there was no open book changes.
17. Allowance of tax payers to examine assessment data, No tax payer in attendance.
18. During the first two hours, consideration of:
    1. Waivers of required 48-hour notice of intent to file an objection with a good cause, no tax payer in attendance.
    2. Request for BOR hearing waiver to allow the property owner an appeal directly to circuit court, no tax payers in attendance (none)
    3. Requests to testify by telephone or submit sworn statements, none
    4. subpoena requests, none
    5. Act on any other legally allowed/required BOR matters, none.
19. Review of noticed of intent to file objection, none.
20. Proceed to hearing objections, none.
21. Consider/act on scheduling addition BOR dates, none.
22. Burow made motion to adjourn at 5pm, Masche seconded and motion was carried unanimously vote 4-0.

These minutes are not approved and could possibly be revised by the town board or approved at the next scheduled Town Board meeting held in the Town of Aztalan

Megan Dunneisen, Clerk