

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
AUGUST 13, 2025

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:02 pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on August 9, 2025.*
3. Approval of Minutes -July 14, 2025 - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the minutes as written. Motion carried.*
4. Approval of Financial Report - July 2025 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the July 2025 Financial Report as submitted. Motion carried.*
5. Plan Commission Report - *no report, no August meeting*
6. Fire Dept and EMS Updates - *LMFD Chief Russ gave a report/update*
7. Jefferson County Supervisor or Sheriff's Dept. Updates - *none*
8. Announcements and Meeting Updates - *All board members gave updates*
9. Public Comment (limited to 3 minutes per person)
10. Business - **business items are matters of discussion and possible action**
 - a. Public Hearing: Application for Excavation and/or performance of work within the right-of-way received from WE Energies to install a new gas line in the right of way at W7083 Mansfield Rd, Lake Mills. - *opened 7:15pm, no comments/questions, closed 7:15pm*
 - b. Discussion and action on the application submitted by We Energies for new gas line installation at W7083 Mansfield Rd, Lake Mills - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve WE energies application & permit. Motion carried.*
 - c. Comprehensive Road Services; 5 yr road plan - *had discussion; move to next meeting*
 - i. Delmore Consulting presentation & service proposal - *Jeff Delmore gave a presentation & answered questions.*
 - ii. raSmith Consulting service proposal
 - d. Possible opportunity to sell trees from Town dump area for cash - *Supervisor Christianson shared information; no action taken*
 - e. To approve Jefferson County Hwy Dept. to move/place traffic signs on Gomoll Rd & Cemetery Rd as recommended by WI DOT - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the estimate of \$1078.00 received from Jefferson County Hwy Dept. Motion carried.*
 - f. To approve the request to Lower Gomoll Rd speed limit from 55 mph to 45 mph - *some discussion, move to next meeting*
 - g. Update on shop roof repair - information from Design Alliance - *prepare draft of bid for work to be performed on shop roof as discussed*
 - h. Review draft of driveway/access ordinance and application - *move to next meeting*
11. Possible Future Agenda Items
12. Payment of Bills - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to pay bills. Motion carried.*
13. Adjournment - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to adjourn the August 13, 2025 meeting at 9:03pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk