

TOWN OF AZTALAN TOWN BOARD MEETING MINUTES

May 11, 2022

1. Call Meeting to Order: *Chairperson Chwala called the board meeting to order at 7:04pm.
Present: Chairperson Jeremy Chwala, Supervisor Larry Christianson, Supervisor John Drake
Also present: Treasurer Karen Mundt, and Clerk Kathleen Pitzner.
This meeting was held at Aztalan Town Hall located at W6260 CTH B, Jefferson WI 53549.*
2. Pledge of Allegiance
3. Proof of Posting and Notice:
On May 8, this agenda was posted to the Town of Aztalan website and the three posting boxes located at the Aztalan Town Hall; Ann St, Lake Mills; and River Hill Dr, Johnson Creek.
4. Approval of Minutes - April 13, 2022
Supervisor Drake moved, Supervisor Christianson seconded to approve the April 13, 2022 minutes as presented. Motion carried.
5. Treasurer's Report - Approval of April 2022 Financial Report
Supervisor Drake moved, Supervisor Christianson seconded to approve the April 13, 2022 Financial Report as presented. Motion carried.
6. Planning Commission Report: *none*
7. Jefferson County Report: *none*
8. EMS Report: *none*
9. Reports and Meeting Updates from Board Members:
10. Public Comment on agenda items only (limited to 3 minutes per person)
11. Business
 - a. Discussion and possible action on Aztalan town roads - *Supervisor Drake suggested a road tour with Board Members and Town Employee to review roads and discuss actions needed. Chair Chwala scheduled a road tour for Monday, May 16, 2022 at 3pm.

Chair Chwala is still waiting to hear back from the County regarding road striping.*
 - b. Discussion on Fire Protection and EMS services - *Supervisor Drake discussed Johnson Creek Fire Dept issues from the previous night's Village meeting and temporary solutions; Rates will increase, no current fire protection from JC, no budgeting costs available at this time
Chair Chwala stated that he has a cost breakdown report from Jefferson Fire Chief Ron Wegner for Fire and EMS*
 - c. Discussion and possible action of an approved vendors list and possible spending ranges for purchases of shop supplies and maintenance & repair items for Town owned equipment. - *Supervisor Drake would like to have a monthly list of vendors used for shop supplies and equipment purchases. Justin submitted a list of vendors he has used since starting employment.*

*Chair Chwala moved, Supervisor Christianson seconded the motion to have Attorney Eric Larson draft an ordinance to give purchasing power to one of the board members.
Motion carried*

- d. Discussion and possible action on updates and/or revisions to the Aztalan Employee Handbook. - *No action taken*
 - e. Discussion and possible action on amending the 2022 Town of Aztalan Budget to reflect the collected nuisance fee of \$26500 as new revenue and allocated to which town expenditure - *Chair Chwala moved, Supervisor Christianson seconded the motion to amend the 2022 budget to accept \$26500 as new revenue and allocate \$20,000 to Equipment Purchases and \$6500 to Shop Maintenance. Motion carried.*
 - f. Discussion on uses for the ARPA funds received. - *make a list of items not in budget*
12. Possible Future Agenda Items: *town roads, EMS/Fire, update on town equipment, amend budget from sale of 1995 Chevy*
13. Payment of Bills:
Chair Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried.
14. Motion to Adjourn:
Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the May 11, 2022 meeting at 8:31pm. Motion carried.

Respectfully submitted,
Kathleen Pitzner, Clerk

These minutes are not approved and could possibly be revised by the town board or approved at the next scheduled Town Board meeting held in the Town of Aztalan