



TOWN BOARD MEETING

OCTOBER 8, 2025 @ 7:00PM

AZTALAN TOWN HALL – W6260 COUNTY RD B – JEFFERSON, WI 53549

1. Call to Order / Pledge of Allegiance
2. Proof of Posting and Notice
3. Approval of Minutes - September 10, 2025
4. Approval of Financial Report - September 2025
5. Plan Commission Report
6. Fire and EMS Updates
7. Jefferson County Supervisor or Sheriff's Dept. Updates
8. Announcements and Meeting Updates - Town Board members will be given the opportunity to make announcements in regards to activities taken since the previous meeting on behalf of the community, future activities, and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate authorized personnel will be made.
9. Public Comments - limited to 3 minutes per person, with time extensions per the Chief presiding officer's discretion, per person; after the public comments are completed, there may be limited discussion on the information received, however, no action will be taken under public comments.
10. Business - **business items are matters of discussion and possible action**
 - a. To approve Liquor License Renewal Applications for the period of October 9, 2025 - June 30, 2026 for Combination Class A Fermented Malt Beverage and Intoxicating Liquor submitted by Torey Smith, Agent for LMPM, LLC; dba Lake Mills Party Mart, W7124 County Rd V, Lake Mills
 - b. To approve the Alcohol Beverage Operator's License Applications submitted by Andrea Smith and Kimberly Trimborn
 - c. To implement a policy that allows the Jefferson County Hwy Dept to invoice the Town of Aztalan for road materials purchased by an Aztalan resident who will in turn pay the Town; request submitted by Troye Klecker
 - d. To approve purchase of Election Equipment DS300; \$3550
 - e. Purchase of used equipment; skid loader plus attachments, larger trailer
 - f. Sale of town owned equipment; wood chipper, tar kettle, trailer
 - g. Applying for state road grants for Hope Lake Rd and Junction Rd
 - h. Review road management service proposals from Delmore Consulting, raSmith, and Cedar Corporation
 - i. Upon motion duly made, seconded and adopted by roll call vote, the Town Board will convene into closed session pursuant to Wisconsin Statutes Section 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss bidding on a Jefferson County Hwy Dept surplus plow truck
 - j. Following the closed session, the Town Board will reconvene into open session and may further discuss and take action on matters discussed in closed session
 - k. Review draft of driveway/access ordinance and application
 - l. Budget workshop dates

11. Possible Future Agenda Items
12. Payment of Bills
13. Adjournment

Posted by: Kathleen Pitzner, Clerk
October 3, 2025

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any other governmental body, except by the governing body noticed above.