

TOWN OF AZTALAN MONTHLY BOARD MEETING MINUTES

October 13, 2021

1. Call Meeting to Order: *Chairperson Chwala called the board meeting to order at 7:01pm. Present: Chairperson Jeremy Chwala, Supervisor Larry Christianson, Supervisor John Drake Also present: Treasurer Karen Mundt, and Clerk Kathleen Pitzner.*
2. Pledge of Allegiance
3. Proof of Posting and Notice:
The agenda was posted on the Town of Aztalan website and in the posting boxes located at the Aztalan Town Hall, Ann Street, Lake Mills, and River Hill Dr, Johnson Creek.
4. Approval of Minutes - September 8, 2021
Supervisor Drake moved, Supervisor Christianson seconded to approve the September 8, 2021 minutes as presented. Motion carried.
5. Treasurer's Report
September 2021 Financial Report entered into record as presented.
6. Planning Commission Report: *KP gave report*
7. Jefferson County Report: *None*
8. EMS Report: *Dave L gave report*
9. Reports and Meeting Updates from Board Members: *Supervisor Christianson and Chair Chwala gave reports*
10. Public Comment on agenda items only (limited to 3 minutes per person)
11. Business
 - a. Discussion and action on the proposed changes to the Jefferson County Zoning Ordinance
Supervisor Christianson moved, Supervisor Drake seconded; motion carried.
 - b. Discussion and possible actions on the Jefferson County Zoning redistricting the Town of Aztalan from 2 Wards to 3 Wards.
Supervisor Christianson moved to approve Resolution #2021-2 Establish Three Wards, Supervisor Drake seconded; motion carried
 - c. Discussion and possible action on request by Randy Dunn for a conditional use to allow for an extensive on-site storage structure that is 42'x60' in an R-2 zone at N6299 Jefferson Rd, PIN 002 0714-1341-001.
Chair Chwala moved, Supervisor Drake seconded; motion carried.
 - d. Discussion and possible action on request by Jeremy and Monica Hepp for a conditional use to allow for an extensive on-site structure that is 40'x64' in an R-2 zone at N6255 County Rd Q, PIN 002-0714-1742-007.
Chair Chwala moved, Supervisor Christianson seconded; motion carried.

- e. Discussion and possible action on Aztalan Town roads
Supervisor Drake moved to have traffic studies on Ziebell Rd, Harvey Rd, & Mansfield Rd, Chair Chwala seconded; motion carried.

Supervisor Drake motions to post Class B Road sign on Gomoll Rd, Supervisor Christianson seconds; motion carries

Supervisor Drake amends previous motion to include '12 Ton Weight Limit' be added to the 'Class B Highway' sign to be posted on Gomoll Rd, Chair Chwala seconds; motion carried.
- f. Discussion and possible action on status and repairs to the town pickup truck
More discussion after Justin is able to take apart and assess needed repairs
- g. Discussion on snow plowing procedures and responsibilities
More discussion needed
- h. Discussion on hiring a part-time employee
No action taken; more discussion needed on wages & hours
- i. Discussion and possible action on new Town of Aztalan attorney
No action taken; more discussion needed
- j. Discussion and possible action on Horton Group Insurance renewal
Correction to this agenda item - document reviewed was the renewal survey not the renewal document
Supervisor Christianson motion to allow Treasurer Mundt to fill out Tax Collector Bond document, Supervisor Drake seconded. Motion carried.
- k. Discussion and possible action on direct deposit payment method for Justin Bronstad
Chair Chwala amended the budget item to include all elected members.
Chair Chwala motioned to approve direct deposit payment method for payroll employees, Supervisor Drake seconded. Motion carried.
- l. Discussion and possible action on additional budget items
Discussion only; no action taken

12. Possible Future Agenda Items: *Budget items, road work, website upgrade paid with ARPA funds*

13. Payment of Bills:

Supervisor Christianson moved, Chair Chwala seconded the motion to pay bills. Motion carried.

14. Motion to Adjourn:

Chair Chwala moved, Supervisor Drake seconded the motion to adjourn the October 13, 2021 meeting at 9:21pm. Motion carried.

These minutes were approved as written at the November 10, 2021 Town of Aztalan Town Board meeting.

Kathleen Pitzner, Clerk