TOWN OF AZTALAN MONTLY BOARD MEETING MINUTES

**June 10th 2020**

1. Pledge of Allegiance
2. Call Meeting to Order: Masche called the board meeting to order at 7:01. Members in attendance were Chairperson Scott Masche, Supervisor Mike Burow, Supervisor Larry Christianson, Treasurer Karen Mundt and Clerk Megan Dunneisen. The meeting was held at Aztalan Town Hall located at W6260 CTH B -Jefferson WI 53549. The meeting was posted in 3 posting boxes.
3. Clerks Report: Christianson made motion to approve clerks report, Masche seconded and motion was carried unanimously voted 3-0.
4. Treasurers Report: Entered into records
5. Plan Commission Report: None No meeting
6. Jefferson County Report: None
7. Reports and meeting updates from board: Reports from Christianson, Burow and Masche.
8. Public Comments on agenda items only, with 3 minutes per person: None
9. Business:
	1. Class A Beer and Class A Liquor Renewal Alcohol Beverage License. Application for the period beginning July 1, 2020 and ending June 30, 2021. Bryan Zastrow, Owner d/b/a Party Mart, LLC located at W7124 Hwy V-Lake Mills, WI 53551. Burow makes motion to approve submitted application, Christianson seconded and is carried unanimously vote 3-0.
	2. Schedule of Appointment of Agent for Party Mart, LLC-Bryan Zastrow. Burow makes motion to approve Christianson seconded motion is carried unanimously vote 3-0.
	3. Class B Beer and Class B Liquor Renewal Alcohol Beverage License. Application for the period beginning July 1, 2020 and ending June 30, 2021. Darren and Melinda Godfrey, Owners d/b/a Aztalan Inn located at W6630 CTH B-Lake Mills, WI 53551. Christianson makes motion to approve submitted application, Masche seconded motion is carried unanimously vote 3-0
	4. Schedule of Appointment for Aztalan Inn, LLC, Darren Godfrey. Christianson makes motion to approve burow seconded and motion is carried unanimously vote 3-0
	5. Class B Beer Renewal Alcohol Beverage License. Application for the period beginning July 1, 2020 and ending June 30, 2021. Aztalan Cycle Club, located at N6441 Gomal Road-Lake Mills, WI 53551. Burow makes motion to approve application as submitted, Christianson seconded, motion is carried unanimously vote 3-0.
	6. Schedule of Appointment for Aztalan Cycle Club, Joleigh Simes. Burow makes motion to approve, Christianson seconded motion is carried unanimously vote 3-0
	7. Aztalan Cycle Club Auxiliary Questionnaire-Alcohol Beverage License Applications. Christianson makes motion to approve applications as submitted, Masche seconded and motion is carried unanimously vote 3-0.
	8. Application for Cigarette and Tobacco Products Retail License submitted by Bryan Zastrow for Party Mart, LLC located at W7124 Hwy V-Lake Mills, WI 53551. Period beginning July 1, 2020 and ending June 30, 2021. Christianson makes motion to approve application as submited, masche seconded and motion is carried unanimously vote 3-0.
	9. Application for Cigarette and Tobacco Products Retail License submitted by Darren Godfrey/Godfrey Enterprises for Aztalan Inn located at W6630 CTH B-Lake Mills, WI 53551. For the period beginning July 1, 2020 and ending June 30, 2021. Burow makes motion to approve application as submitted, Christianson seconded and is carried unanimously vote 3-0
	10. Applications for Operator's Licenses for Party Mart, Aztalan Inn and Aztalan Cycle Club. Taylor Zirbel for Aztalan Inn, not approved does not have servers course certificate.

Burow makes motion to approve the following for operator’s license: Sarah Grossman, Jamie Holeman, Jasmine Steigerwald, Micaela Olsen, Rhonda caraballo, Larisa Ninmann, Tina Manke, Angela Bouton, Nicole Sadowske, Max Zastrow, Roxanne Schneider, Charlotte Reyne, Dianne Reyna, Tina Bostwick Patricia Doeberlein. Joleigh Simes, Glenn Korn, Michael Zimmerman, Brian McCanna.

Masche seconded and motion is carried unanimously vote 3-0

* 1. Discussion and action of 2020 road work. Burow makes motion to combine agenda items 9k and 9l, Masche seconded and motion is carried unanimously vote 3-0
	2. Discussion and action on LRIP grant. Board has discussion on current roadwork, getting estimates and possibly changing LRIP grant application to different project and applying again later on. Discussion on future road meeting for 2020 road work.
	3. Discussion and action on amending the employee handbook. Burow makes motion to have an agreement with currently employee to have 8-hour days with ½ hour paid lunch, masche seconded and motion was carried unanimously vote 3-0
	4. Discussion and action on part time employee wages. After discussion board agrees to change part time employee wage to $18 and hour from $15. Burow makes motion to approve this with no retro pay with wage increase in effective starting June 10th 2020, Masche seconded and motion was carried unanimously vote 3-0
	5. Discussion and action on Bridge Aid. Burow made a motion to accept the Bridge Aid for 2020. (Several culvert replacements were discussed). Masche seconded. The motion carried unanimously.
	6. Discussion and action on Road Aid. A motion was made by Burow to not accept the Jeﬀerson County Highway Department Road Aid. The motion was seconded by Masche and carried unanimously.

1. Possible future agenda items: 2020 road work, Land division ordinance possibly in Aug, appointment of plan commission members. Fuel contracts.
2. Payment of Bills: Burow makes motion to pay bills, Christianson seconded and motion is carried unanimously vote 3-0
3. Adjournment: Masche makes a motion to adjourn meeting at 9:15pm, Christianson seconded and motion was carried unanimously vote 3-0

These minutes are not approved and could possibly be revised by the town board or approved at the next scheduled Town Board meeting held in the Town of Aztalan

Megan Dunneisen, Clerk