

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
MARCH 11, 2026

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:00 pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson County WI.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the posting box located at the Town Hall on March 7, 2026*
3. Approval of Minutes - February 11, 2026 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the February 11, 2026 minutes as written. Motion carried. {Supervisor Dunneisen abstained.}*
4. Approval of Financial Report - February 2026 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the February 2026 Financial Report as submitted. Motion carried.*
5. Plan Commission Report - *none*
6. Fire Dept and EMS Updates - *none*
7. Jefferson County Supervisor or Sheriff's Dept. Updates - *none*
8. Announcements and Meeting Updates - *Supervisor Christianson attended the LMFD quarterly meeting; Chair Chwala received photos from a resident of damage to (2) culverts on his field property caused by the optic fiber installation crew.*
9. Public Comment (limited to 3 minutes per person)
10. Business - **business items are matters of discussion and possible action**
 - a. Public Hearing: to place underground conduit, handholes, pedestals, and associated infrastructure in the road right of way on Ann St, Lee St, Harold St, Bradley Ct, and Wollin Rd. - *Opened at 7:08pm, Closed at 7:18pm, two residents in attendance with questions; Frontier Communications, LLC was absent. One resident was given contact info on request to follow up with Frontier Communications, LLC with questions.*
 - b. To approve the application and permit for work in the town right of way submitted by Frontier Communications, LLC - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the application and permit for work in the town right of way submitted by Frontier Communications, LLC. Motion carried.*
 - c. To approve an Operator's License submitted by EmmaJo Lynn Topel - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the operator's license application submitted by EmmaJo Lynn Topel. Motion carried.*
 - d. To repair or remove the oil burner in Town Shop - *Clerk Pitzner is to request information from insurance company regarding volunteers working on town owned property*
 - e. Review Driveway and Culvert Ordinance 01-2026 - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to approve the Driveway and Culvert Ordinance 01-2026. Motion carried.*
 - f. Review Recycling Ordinance 02-2026 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the Recycling Ordinance 02-2026. Motion carried.*
 - g. Review Alcohol Control Ordinance 03-2026 - *make suggested changes; review at next meeting*
 - h. Review Designating Town Clerk to Issue Operator's Licenses Ordinance 04-2026 - *incorporate into Alcohol Control Ordinance 03-2026*
11. Possible Future Agenda Items - *shop roof repair, road work plan from Cedar Corp, 2026 brush drop off schedule*

12. Payment of Bills - *Chair Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried.*

13. Adjournment - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to adjourn the March 11, 2026 meeting at 9:06pm Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk