

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
DECEMBER 13, 2023

1. Call Meeting to Order/Pledge of Allegiance: Chair Chwala called the board meeting to order at 7PM.
Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen
Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner.
This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.
2. Proof of Posting and Notice - *Clerk Pitzner stated that the agenda was posted to the town website and the three posting boxes located in Aztalan on December 10.*
3. Approval of Minutes - November 9, 2023 & November 30, 2023- *Chair Chwala moved, Supervisor Dunneisen seconded the motion to approve the minutes as written. Motion carried.*
4. Treasurer's Report - November Financial Report - *Supervisor Dunneison moved, Supervisor Christianson seconded the motion to approve the November Financial Report as written. Motion carried.*
5. Plan Commission Report - December 4, 2023 meeting - *Clerk Pitzner gave a report of the meeting. The Plan Commission voted to recommend approval of the conditional use request from Keegan Wedl.*
6. Jefferson County Report - *Chief Peterson (JCFD) and Chief Russ (LMFD) gave reports*
7. Reports and Meeting Updates from Board Members - all three Board members gave updates
8. Public Comment on agenda items only (limited to 3 minutes per person)
9. Business - business items are matters of discussion and possible action
 - a. PUBLIC HEARING: Application for Excavation and/or performance of work within the right-of-way made by Charter Spectrum for the installation of underground fiber optic cable in 2" poly conduit; Project #RDOF JN41E. {Refer to the overview map for these impacted roads; Indianhead Dr, Jefferson Rd, Schreiber Rd, Tower Rd, E. Junction Rd, W. Junction Rd.}
 - b. Discussion and action on the Application & Permit for (Project #RDOF JN41E) work in the right-of-way received from Charter Spectrum (referenced in agenda item a.) - *Chair Chwala moved, Supervisor Christianson the motion to approve Charter Spectrum application {ref. agenda item a.}. Motion carried.*
 - c. Request by Keegan Wedl for a conditional use to allow the storage of contractor's equipment in an existing A-2 zone at N5201 Popp Road on parcel 002-0714- 3311-002. The property is owned by Keegan Todd & Sarah Margaret Wedl. - *Supervisor Dunniesen moved, Supervisor Christianson seconded the motion to approve the request by Keegan Wedl. Motion carried.*
 - d. Intergovernmental Agreement with City of Lake Mills for EMS coverage - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve intergovernmental agreement between City of Lake Mills and the Town of Aztalan for EMS contingent on providing the sections to list: All of Sections 7 and 8, Portion lying West of the Crawfish River of Sections 9, 16, and 17, All of Section 18 and 19, Portion lying West of the Crawfish River of Section 20, All of Section 30, and to include a coverage map. Motion carried.*
 - e. Review July 8, 2020 TB meeting minutes; clarify the motion for agenda item m. - *discussion, no action; move to January Town Board meeting.*
 - f. Appointment of election inspectors for the 2024-2025 term - *Supervisor Dunneisen moved, Chair Chwala seconded the motion to approve the 2024-2025 election inspector term for {list of names provided by Clerk and read by Supervisor Dunneisen}. Motion carried.*

- g. Application for Blasting and Nonmetallic Mining submitted by Hausz Bros. Inc. located at W5904 Hwy N for Jan. 1 - Dec. 31, 2024 - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to approve the Blasting Permit for Hausz Bros. Inc. Motion carried.*
- h. Application for Recreational Land Use License for Jan 1, 2024 - Dec. 31, 2024 submitted by Aztalan Cycle Club, LLC to operate a recreational facility located at N6441 Gomoll Rd, Lake Mills, WI 53551; details stated on the application. - *Supervisor Christianson moved, Chair Chwala seconded the motion to approve Aztalan Cycle Club application contingent on keeping the roadside {town right of way} clear of materials; non-compliance resulting in license revocation. Motion carried.*
- i. Jefferson Humane Society Contract for Jan. 1 - Dec. 31, 2024 - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to pay the Humane Society by Jan 1, 2024 {accept the Jefferson Humane Society Contract}. Motion carried.*
- j. Town Advocacy Council membership renewal for Jan. 1, 2024 - June 30, 2025 - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to renew TAC membership for 18 months. Motion carried.*
- k. Tax Collector Bond for Treasurer - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the Tax Collector Bond (\$132). Motion carried.*
- l. Unsolicited emails from Town Attorney - *Supervisor Dunneisen moved to cut out unsolicited emails from the town attorney to save taxpayer dollars, No second. Motion dies.*
- m. Resolution Adopting Per Diem Compensation - *Supervisor Dunneisen moves to adopt the Per Diem Compensation Resolution, No second. Motion dies.*
- n. Town Hall repairs/upgrades using ARPA funds
 - i. Replace toilets & sinks in Town Hall
 - ii. Install cupboards w/ countertop
PT employee Merlin Lange will get pricing on both agenda items above and submit at January meeting
- o. Review Winter Road Maintenance Policy - *Chair Chwala moved, Supervisor Christianson seconded motion to amend the Winter Road Maintenance Policy {suggestions typed below}. Motion carried.*
Changes: 4 places to change 'will' to 'may', 2 places to change 'Highway' to 'County Rd', add 'State' before Highway 89 & Highway 26 Bypass; Clerk Pitzner will revise policy and repost on website
- p. Hazardous parking on Ziebell Rd during Estate Sales at N5877/N5879 - *Clerk Pitzner will discuss Town Board concerns with roadside parking with the Jefferson County Sheriff's Dept and discuss the business with Jefferson County Zoning*
- q. Aztalan Town Roads
 - i. Bidding 2024 Crack Filling - *discussion; no action taken*
 - ii. Renaming Valero Way to Joe Turley Way - *Chair Chwala moved, Supervisor Christianson seconded the motion to rename 'Valero Way' to 'Joe Turley Way' contingent on Aztalan Bio LLC incurring all costs related to this process. Motion carried.*
- 10. Possible Future Agenda Items - *see agenda items above, Joe Turley Way Resolution, Road Rating Report, PT Employee wages*
- 11. Payment of Bills - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to pay bills. Motion carried.*
- 12. Adjournment - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to adjourn the town board meeting at 9:20pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk