

TOWN OF AZTALAN  
TOWN BOARD MEETING MINUTES  
AUGUST 09, 2023

1. Call Meeting to Order/Pledge of Allegiance: *Chair Chwala called the board meeting to order at 7:00pm*  
*Present: Chair Jeremy Chwala, Supervisor Larry Christianson*  
*Supervisor Megan Dunneisen (arrived @ 8:50pm)*  
*Also present: Treasurer Teresa Keeser, and Clerk Kathleen Pitzner*  
*This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice:  
*Clerk Pitzner stated that the agenda was posted to the Town website and the three posting boxes located at the Aztalan Town Hall; Ann Street, Lake Mills; and River Hill Dr, Johnson Creek on Aug 5.*
3. Approval of Minutes - July 10, 2023  
*Chair Chwala moved, Supervisor Christianson seconded the motion to approve the July 10, 2023 minutes with the addition at 9c & 10 of 'motion dies due to lack of second'. Motion carried. 2-0*
4. Treasurer's Report - Approve July 2023} Financial Report -*Chair Chwala moved, Supervisor Christianson seconded the motion to approve the July 2023 Treasurer's Report as written. Motion carried. 2-0*
5. Plan Commission Report - none
6. Jefferson County Report - none
7. Reports and Meeting Updates from Board Members - Supervisor Christianson gave a report - (Chair Chwala stated that we will return to item 7. when Megan arrives.)
8. Public Comment on agenda items only (limited to 3 minutes per person)
9. Business - **business items are matters of discussion and possible action**
  - a. Representative of Annual Tour de Fort Bicycle Ride - informational purpose only
  - b. Upon motion duly made, seconded and adopted by roll call vote, the Town Board will convene into closed session pursuant to Wisconsin Statutes Section 19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically concerning the interview(s) for Town Maintenance Worker  
*Chair Chwala moved, Supervisor Christianson seconded the motion to enter into closed session. Roll Call: Jeremy Chwala - Yes, Larry Christianson - Yes. Motion carried.*
  - c. Following the closed session, the Town Board will reconvene into open session and may further discuss and take action on matters discussed in closed session - *no action taken*
  - d. Aztalan Town Roads - including but not limited to below items
    - County Rd Q & Cemetery Rd; creating a dead end on Cemetery Rd - *County Highway Supervisor Brian Udovich spoke on this topic; County will look into cost to close rd and complete a speed assessment*
    - Safety items - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve \$2500 of ARP funds to purchase safety equipment with a list of items to be turned in before ordering. {Supervisor Christianson to present the list of safety items.}*

*Supervisor Christianson reported that the Oestrich Lane & Martin Rd culvert project completed in less time than expected. Ziebell Rd ditching started, but will need another 2 days to complete; slow because of going around culverts in the ditches, Supervisor Christianson moved, Chair Chwala seconded the motion to approve an additional \$4000 to finish ditching. Motion carried, 3-0  
Chair Chwala moved, Supervisor Christianson seconded the motion to amend the previous motion to include 'N Ziebell Rd'.*

- e. *Fire Contracts/Negotiations - JC Village representatives spoke*
- f. *EMS Contacts/Negotiations - No communication with Drake*
- g. *Alcohol Beverage Operator's License request for a Party Mart employee - Chair Chwala moved, Supervisor Christianson seconded the motion to approve the Operator's License for Party Mart employee. Motion carried, 2-0.*
- h. *Third draft of the Ordinance creating regulations of work in the Town right of ways - Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to approve the Ordinance for the excavation of Town right of ways. Motion carried, 3-0.*
- i. *Harvey Rd Speed Limit Reduction Ordinance - Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to approve Ordinance 08.2023 by roll call vote: Jeremy Chwala - Yes; Megan Dunneisen - Yes; Larry Christianson - Yes*

*Supervisor Dunneisen gave a report at this time*

10. Possible Future Agenda Items

- 11. *Payment of Bills - Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to pay bills. Motion carried, 3-0.*
- 12. *Adjournment - Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to adjourn the August 9, 2023 meeting at 9:30pm. Motion carried, 3-0.*

Respectfully submitted,  
Kathleen Pitzner  
Clerk