

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
DECEMBER 14, 2022

1. Call Meeting to Order: *Chairperson Chwala called the board meeting to order at 7:06pm*
Present: Chairperson Jeremy Chwala, Supervisor Larry Christianson, Supervisor John Drake
Also present: Treasurer Karen Mundt, and Clerk Kathleen Pitzner (late to the meeting).
This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.
2. Pledge of Allegiance
3. Proof of Posting and Notice: *Treasurer Mundt stated that the agenda was posted on December 11, 2023 to the Town of Aztalan website and the three posting boxes (located at the Aztalan Town Hall; Ann Street, Lake Mills; and River Hill Dr, Johnson Creek.)*
4. Approval of Minutes - November 9, November 16, and November 30 2022
Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the November 9, November 16, November 30, 2022 minutes as written. Motion carried.
5. Treasurer's Report - Approve November 2022 Financial Report - *Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the November 2022 Financial Report as written. Motion carried.*
6. Plan Commission Report - *PC VP Merlin Lange reported that the PC members recommend approval of both CUP requests submitted by John B Meinel and Cody & Kathryn Stead*
7. Jefferson County Report - *none*
8. LM EMS Report - *Tom Murphy gave a report; next meeting with City is 12/15 at 6pm*
9. Reports and Meeting Updates from Board Members -
10. Public Comment on agenda items only (limited to 3 minutes per person)
11. Business - **business items are matters of discussion and possible action**
 - a. Request by John Meinel to allow the construction of a deck, stairs, and ramp at a reduced road setback at N5183 County Road N on Parcel 002-0714-3522-001. - *Supervisor Drake moved, Supervisor Christianson seconded the motion to approve*
 - b. Request by Cody & Kathryn Stead to allow for farm-type animals in an R-2 zone at W6585 County Road B on parcel #002-0714-1741-004 (2.4 acres) - *moved to January meeting*
 - c. Application for Recreational Land Use License for Jan 1, 2023 - Dec. 31, 2023 submitted by Aztalan Cycle Club, LLC to operate a recreational facility located at N6411-N6441 Gomoll Rd, Lake Mills, WI 53551; details stated on the application. - *Chairman Chwala moved, Supervisor Drake seconded the motion to approve 2023 Recreational Land Use Permit for the Aztalan Cycle Club on the condition if camping is longer than 72 hrs, Aztalan Cycle Club is responsible for any legal fees incurred in exploring the revision of the Recreational Land Use Permit in place. Motion carried.*

- d. Alcohol Beverage Operator's License for Tiana Bostwick - *Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the Alcohol Beverage License for Tiana Bostwick. Motion carried.*
- e. Jefferson Humane Society Contract; Jan. 1 - Dec. 31, 2023 -*Supervisor Drake moved, Supervisor Christianson seconded the motion to accept the 2023 Jefferson Humane Society Contract as written. Motion carried.*
- f. Town Advocacy Council membership renewal; Jan. 1 - Dec. 31, 2023 - *Supervisor Drake moved, Supervisor Christianson seconded the motion to accept the Town Advocacy Council renewal of \$345.25 annual dues. Motion carried.*
- g. Application for Blasting and Nonmetallic Mining submitted by Hausz Bros. Inc. located at W5904 Hwy N for the 2023 calendar year - *Supervisor Christianson moved, Supervisor Drake seconded the motion to approve Hausz Bros blasting permit. Motion carried.*
- h. Amending the 2022 Town of Aztalan Budget to move \$2000.00 from the earmarked Equipment Maintenance account (12000.3) to account 55002 Equipment Maintenance - *Supervisor Christianson moved, Supervisor Drake seconded the motion to amend the budget to move \$2000 from earmarked Equip Maint. account 12000.3 to account 55002 Equip Maint. Motion carried.*
- i. Jefferson City Fire and EMS contracts - *Supervisor Drake moved, Chairman Chwala seconded the motion to approve the Jefferson EMS contract effective Jan 1, 2024-Dec. 31, 2027, as written and as presented by City of Jefferson. Motion carried.*
Supervisor Drake moved, Supervisor Christianson seconded the motion to approve the Jefferson Fire Protection contract as presented by the Jefferson Fire Dept. Motion carried.
Note: effective Jan 1, 2024-Dec. 31, 2027
- j. Town Shop and Hall maintenance - *unanimous consent to move agenda item to after closed session; moved to January meeting*
- k. Aztalan town roads - *2023 road work suggested by Supervisor Christianson. Chairman Chwala moved, Supervisor Christianson seconded the motion to finish crack filling on Indianhead Dr., Earl Lane, Canine Dr and Biederman Rd. Motion carried.*

Supervisor Christianson moved, Supervisor Drake seconded the motion to approve shouldering on Harvey Rd from Mansfield to Hwy 89. Motion carried.
- l. Upon motion duly made, seconded and adopted by roll call vote, the Town Board will convene into closed session pursuant to Wisconsin Statutes Section 19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically concerning the interview(s) for Town Maintenance Worker - *Chairman Chwala moved, Supervisor Christianson seconded the motion to convene into closed session by roll call vote. Motion carried. Roll call vote: Jeremy Chwala - yes, Larry Christianson - yes, John Drake - yes*
- m. Following the closed session, the Town Board will reconvene into open session and may further discuss and take action on matters discussed in closed session - *Supervisor Christianson moved, Supervisor Drake seconded the motion to hire a part time employee. Motion carried.*

Chairman Chwala moved, Supervisor Christianson seconded the motion to proceed with hiring a full time employee as discussed in closed session. Motion carried.

13. Payment of Bills - *Chairman Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried.*

14. Adjournment

Chairman Chwala moved, Supervisor Drake seconded the motion to adjourn the December 14, 2022 meeting at 10:02pm. Motion carried.

Respectfully submitted,
Kathleen Pitzner
Clerk