

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
JULY 10, 2023

1. Call Meeting to Order/Pledge of Allegiance: *Chair Chwala called the board meeting to order at 7:00pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser, and Clerk Kathleen Pitzner This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the agenda was posted to the Town website and the three posting boxes located at the Aztalan Town Hall; Ann Street, Lake Mills; and River Hill Dr, Johnson Creek on July 6.*
3. Approval of Minutes - June 14, 2023; June 25, 2023; June 28, 2023 -*Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to approve the June 14, 25, and 28 minutes. Motion carried. 3-0*
4. Treasurer's Report - Approve June 2023 Financial Report - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the June 2023 Financial Report as presented. Motion carried. 3-0*
5. Plan Commission Report - *none*
6. Jefferson County Report - *none*
7. Reports and Meeting Updates from Board Members - *all three Board members gave reports*
8. Public Comment on agenda items only (limited to 3 minutes per person)
9. Business - **business items are matters of discussion and possible action**
 - a. No Town Board meeting on July 12, 2023 - *Chair Chwala clarified that {July 10} meeting is the monthly Town Board meeting*
 - b. Alcohol Beverage Operator's Licenses for a Party Mart employee - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to approve the renewal for the Alcohol Beverage Operator's License. Motion carried, 2-1.*
 - c. Virtual attendance at Town meetings - *Supervisor Dunneisen offered information regarding virtual meeting options; Zoom & Go To Meet along with suggestion of trial run to see how audio/video is received by those watching. Supervisor Dunneisen moved to see what options work; trial run to see if {virtual meetings} work, motion dies due to lack of second*
 - d. EMS Contract - Lake Mills negotiations upcoming - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to send letters of intent to negotiate {for Emergency Medical Services} to the City of Lake Mills and Ryan Bros. Motion carried, 3-0.*
 - e. Fire Contracts - Coverage areas, renewals - *discussions: Supervisor Dunneisen will be meeting w/ JCFD to start contract negotiations; Supervisor Christianson will be meeting w/ LMFD regarding current/future coverage area.*
 - f. Second draft of the Ordinance creating regulations of work in the Town right of ways - *Atty Eric Larson will update draft with Board member changes to create a 3rd draft for the August Town Board meeting.*
 - g. Aztalan Town Roads - including but not limited to below items
 - Reduction of speed limit on Harvey Rd to 45 mph - *Supervisor Christianson moved, Chair Chwala seconded the motion to have an Ordinance drafted to reduce the speed limit on the south end of Harvey Rd, from Mansfield Rd to Hwy 89, to 45 mph. Motion carried, 3-0.*

- Felson Ridge - weight limit, resident parking tractor trailer - *Board agreed to have 1st letter drafted and sent certified mail to resident explaining violations of parking semi on Felson Ridge.*
- Removal procedures for fallen trees in the Town right of way - *Supervisor Dunneisen asked for clarification of Town of Aztalan procedures of clearing fallen trees from roads, right of ways, and residents' property; discussion followed*
- Safety procedures for working in Town right of way and/or with Town owned equipment - *discussion on Town Employees using safety equipment while performing town duties.*
- Safety items - *discussion on creating a complete list of safety items and pricing to purchase and have on hand; i.e. road/traffic signs, clothing, accessories, etc*

10. Possible Future Agenda Items - *Supervisor Dunneisen moved to have monthly meeting notices sent to Jefferson County and all EMS & Fire groups when we change our meeting date, motion dies due to lack of second
Request Drake Daily and Ryan Bros. to attend August meeting for EMS discussions.*
11. Payment of Bills - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to pay bills. Motion carried. 3-0*
12. Adjournment - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to adjourn the July 10, 2023 meeting at 9:18pm. Motion carried. 3-0*

Respectfully submitted,
Kathleen Pitzner
Clerk