

# AZTALAN TOWN PLAN COMMISSION MEETING MINUTES

December 5, 2022

1. Call meeting to order: *Chairperson Nicole Miller called the meeting to order at 7:04pm. Also Present: Merlin Lange, Kathleen Pitzner, Klaas van Zanten, Erik Huth. The meeting was held at Aztalan Town Hall located at W6260 CTH B, Jefferson WI 53549.*
2. Pledge of Allegiance
3. Proof of Posting and Notice - *The agenda was posted on December 2, 2022 on the Town of Aztalan website and in the posting boxes located at the Aztalan Town Hall; Ann Street, Lake Mills; and River Hill Dr, Johnson Creek.*
4. Approval of Minutes - September 7, 2022  
*Merlin Lange moved, Klaas van Zanten seconded the motion to approve the September 7, 2022 minutes as written. Motion carried.*
5. Public comments on agenda items (limited to 3 minutes per person)
6. Business
  - a. Request by John Meinel to allow the construction of a deck, stairs, and ramp at a reduced road setback at N5183 County Road N on Parcel 002-0714-3522-001. - *Chair Miller moved, Erik Huth seconded the motion to recommend approval of CUP request to the Town Board*
  - b. Request by Cody & Kathryn Stead to allow for farm-type animals in an R-2 zone at W6585 County Road B on parcel #002-0714-1741-004 (2.4 acres) - *Erik Huth moved, Merlin Lange seconded the motion to recommend approval of CUP request to the Town Board*
  - c. Plan Commission procedures - *discussion to add to procedures document under photo documentation section: 'Recommended but not required; GIS map'. Also, in the body of the email sent to residents with CUP request: 'By replying to this email, you are verifying that you have read and understand the attached Site Visit Requirement document.'*
  - d. Revision to Ordinance Application to construct driveway/access, along town roads in Aztalan Township - *no discussion*
7. Adjournment  
*Chair Miller moved, Erik Huth seconded the motion to adjourn the December 5, 2022 meeting at 7:58pm. Motion carried.*

Respectfully submitted,  
Kathleen Pitzner  
Secretary