

# **TOWN OF AZTALAN**

Jefferson County, Wisconsin

## **Winter Road Maintenance Policy**

The Aztalan Town Board approves this Winter Road Maintenance Policy dated December 30, 2021 to accomplish the following purposes:

1. Communicate with residents the way in which town roads will be cleared during winter snow and ice events.
2. Communicate the expected level and timing of service to the Town employee(s) providing winter maintenance to residents of the Town of Aztalan.
3. Establish a protocol for winter road maintenance that serves Town residents equitably and in a priority need manner.

The Town of Aztalan contains approximately 36 centerline miles of town roads within its jurisdiction. Town road maintenance and repair is an important function of the Town Board and providing winter maintenance is challenging. Removal of ice, snow, and other winter road conditions is a complex task that includes variables such as weather changes, timing, air temperature, pavement temperature, shade conditions, precipitation amounts and rates, and traffic use demand. The age, condition, and various functions of Town roads also add to the complexity. Navigating narrow road widths and dead-end town roads create time delays. Commuter roads that were assigned by the Wisconsin Department of Transportation to Town jurisdiction near the Highway 26 and Business 26 corridor require extraordinary attention. These matters make it difficult to address the needs of all Town roads in a manner that will be appreciated by all Town residents.

Plowing priority within the township will be as follows:

1. Ziebell south, Highway B to Highway N
2. Harvey Road from Highway B to Highway 89
3. Highway 26 Bypass Intersection
4. All dead end roads will be plowed after main roads are open

Residents of the Town can assist in reducing the wait for winter road clearance by eliminating impediments to snow plowing equipment. Parked cars, trash and recycling containers, snow piled on shoulders or plowed across town roads are a distraction to the equipment operator.

Residents should call the Town Chair to report a hazardous condition. Your call will be appreciated. The Town Chair can be reached at 920-723-3557 or by email at [aztalanchair@gmail.com](mailto:aztalanchair@gmail.com).

## **WINTER ROAD MAINTENANCE PROCEDURES**

The Town Employee dispatches equipment based on contact between the Town Highway Supervisor, Town Chair, and/ or at times, by the Jefferson County Sheriff's Department.

The initial plowing, sanding, and de-icing goal, based on variables stated on page one, is to open the roads to allow traffic movement to the greatest degree possible. This will include intersections and roads that have the greatest travel volume by residents and commuters. This may be done by sections to reduce overlap of travel for the Town Employee to maximize progress.

Final maintenance to achieve full width of clearance is secondary and will be conducted after road openings are accomplished. Snow storage areas will be cleared after road clearing is completed.

### **General Guidelines for Maintenance Activities\***

Due to various conditions such as temperature, ice, blowing snow etc., it is impossible to say the same guidelines pertain to each snowfall. The below procedure is a guideline to let town residents have an idea of what to expect. The ultimate call will be made by the Aztalan Town Chair.

#### **PRECIPITATION**

#### **PROCEDURE**

Trace to 1" snow flurries

May not plow. May salt/sand intersections, hills, curves and shaded areas (target areas)

1 -2" Snow

May begin plowing. Continue to salt/sand target areas.

2-5" Snow

May continue plowing to maintain at least one passable lane and salt/sand target areas.

6" Plus Snow

Snow emergency is declared within the Town. Plowing will continue to maintain emergency vehicle passage or the Town employee will be directed to clear a path for emergency vehicles as needed.

¼" or less – Ice

Will salt/sand intersections and other target areas as warranted.

¼" or more –Ice

An ice emergency will be declared if conditions prevent melting and travel will be impeded. Target/priority areas will be addressed first, and then all town roads to follow when maintenance equipment can safely accomplish its tasks.

#### **Damage Repair**

Sod repair, culverts or other structures usually take place in spring. Mailboxes that are damaged directly by plowing equipment are eligible for replacement up to \$25.00.

Residents shall report all damages evident to be caused by the Town snowplow, to the Town Chair to be verified and recorded.