

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
FEBRUARY 11, 2026

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:00 pm. Present: Chair Jeremy Chwala and Supervisor Larry Christianson Also present: Clerk Kathleen Pitzner Absent: Supervisor Megan Dunneisen and Treasurer Teresa Keeser This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson County WI.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the Town Hall posting box on February 6, 2026.*
3. Approval of Minutes - January 14, 2026 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the January 14, 2026 minutes as written. Motion carried.*
4. Approval of Financial Report - January 2026- *Supervisor Christianson moved, Chair Chwala seconded the motion to approve the January 2026 Financial Report as submitted. Motion carried.*
5. Plan Commission Report - *Clerk Pitzner reported that there was a Plan Commission meeting held on February 2, 2026 for two requests submitted; both requests are on tonight's agenda. Both requests were recommended to be approved, as well as the Preliminary CSM submitted by Cynthia Pitzner.*
6. Fire Dept and EMS Updates - *none*
7. Jefferson County Supervisor or Sheriff's Dept. Updates - *none*
8. Announcements and Meeting Updates - *none*
9. Public Comment (limited to 3 minutes per person)
10. Business - **business items are matters of discussion and possible action**
 - a. Request by Dean's Eggs Inc. dba Nature Link Farms LLC for conditional use to allow for expansion of existing poultry operation from 2,900 animal units to 9,225 animal units located at N5358 State Road 89, parcel 002-0714-3034-001 & 002-0714-3043-000. - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the request by Dean's Eggs, Inc. Motion carried.*
 - b. Petition to Amend Zoning Ordinance: Request by Cynthia Pitzner to rezone from A-1 to A-3 to create a 4.1-acre farm consolidation around existing house and outbuildings at N5566 County Road N, parcel 002-0714-2624-000. - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the {rezoning} request submitted by Cynthia Pitzner. Motion carried.*
 - c. Preliminary Review for Certified Survey submitted by Cynthia Pitzner Trust % Cynthia Pitzner. A division of land located in Government Lot 6 of Section 26, Township 7N, Range 14E, Town of Aztalan, Jefferson County WI on Parcel Number 002-0714-2624-000 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the Preliminary CSM submitted by Cynthia Pitzner. Motion carried.*
 - d. Review the petition to abandon North St. (referred to as 'easement' in the petition) submitted by Joe Pappa - *no action taken; suggestion to Joe Pappa to speak with property owners of all parcels that would be affected if North St. were abandoned for their thoughts or agreement.*
 - e. To approve the Alcohol Beverage Operator's License Applications submitted by Tammy Gleesing and Monica Root - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the Alcohol Operator's Licenses submitted by Tammy Gleesing and Monica Root. Motion carried.*

- f. To approve 2026 WTA District Meeting attendance; \$65/person - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve to send up to (3) people to the WTA District meeting. Motion carried.*
- g. To approve attendance at Safety Day Training sponsored by the Jefferson County Hwy Dept; \$50/person - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve \$250 to send employees and Larry to the Safety Day training at the County Hwy Dept. Motion carried.*
- h. To approve Road Work: proposal for shoulder retrieval by the Jefferson County Hwy Dept on the following roads: Junction Rd (includes W. Junction, Junction, and E. Junction), Jefferson Rd, Indian Head Dr (from Joe Turley Way to River Hill Dr), Ziebell Rd (from Hwy B to Hwy N), and Harvey Rd. - *Supervisor Christianson moved, Chair Chwala seconded the motion to approve shoulder retrieving by Jefferson County Hwy Dept, on roads listed . Motion carried.*
- i. To approve purchase of four (4) rear tires and one (1) rim to be used on the International trucks - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve purchase of (4) new tires and (1) rim from Bert's Tire Service for approximately \$2300. Motion carried.*
- j. Shoveling/plowing snow across town roads and/or filling ditches with snow; possibly adopting a policy to enforce WI SS 346.94(5) - *employees that notice violation will send addresses to Clerk Pitzner to send a copy of the statute as 1st notification. Clerk Pitzner will contact the Sheriff's Dept to discuss enforcement of the \$50 fine, per statute.*
- k. Review draft of Driveway/Road Access Ordinance - *reviewed the draft; update with discussed changes, review revised ordinance and driveway permit at the next meeting*

11. Possible Future Agenda Items -

12. Payment of Bills - *Chair Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried.*

13. Adjournment - *Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the February 11, 2026 meeting at 9:06 pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk