

AZTALAN TOWN PLAN COMMISSION MEETING MINUTES

APRIL 11, 2022

1. Call meeting to order: *Chairperson Nicole Miller called the meeting to order at 7:04pm. Also Present: Merlin Lange, Kathleen Pitzner, Klaas van Zanten, Erik Huth. The meeting was held at Aztalan Town Hall located at W6260 CTH B, Jefferson WI 53549.*
2. Pledge of Allegiance
3. Proof of Posting and Notice  
*The agenda was posted on the Town of Aztalan website and in the posting boxes located at the Aztalan Town Hall, Ann Street, Lake Mills, and River Hill Dr, Johnson Creek.*
4. Approval of Minutes - December 13, 2021 - *Merlin Lange moved, Klaas van Zanten seconded the motion to approve the December 13, 2021 minutes. Motion carried.*
5. Public comments on agenda items (limited to 3 minutes per person)
6. Business
  - a. Discussion and possible action on the request by Paul Oliver for a conditional use to allow for a conditional home occupation for a construction business in an A-1 zone at N6065 Jefferson Rd, PIN 002-0714-2412-000.  
*Chair Miller moved, Erik Huth seconded the motion to recommend approval of Paul Oliver Conditional Use Permit Application to the Aztalan Town Board*
  - b. Discussion on a Planning Commission Spec Sheet to be available to the Town of Aztalan residents at the Jefferson County Zoning Office.  
*Kathy Pitzner to draft document to be placed at the Jefferson County Zoning Dept with a copy Aztalan Ordinance 2-2008 Plan Commission Application Fees*
  - c. Discussion and possible action to recommend to the Aztalan Town Board that the Driveway Application Ordinance be repealed and replaced with a revised Driveway Application.  
*Chair Miller moved, Erik Huth seconded the motion to recommend that the Aztalan Town Board repeal the Driveway Application Ordinance and replace it with a revised Driveway Application. Motion carried*
  - d. Discussion on an updated/revised driveway application to submit to the Aztalan Town Board - *revisions suggested; Kathy Pitzner to update existing document*
7. Adjournment  
*Chair Miller moved, Klaas van Zanten seconded the motion to adjourn the April 11, 2022 meeting at 8:20pm. Motion carried.*

Respectfully submitted,  
Kathleen Pitzner  
Secretary

These minutes are not approved and could possibly be revised at the next scheduled meeting of the Town of Aztalan Plan Commission.