

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
NOVEMBER 12, 2025

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:00 pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on November 7, 2025.*
3. Approval of Minutes - October 8, 2025- *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the October 8, 2025 minutes as written. Motion carried.*
4. Approval of Financial Report - October 2025 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the October Financial Report as submitted. Motion carried.*
5. Plan Commission Report - *none*
6. Fire Dept and EMS Updates - *none*
7. Jefferson County Supervisor or Sheriff's Dept. Updates - *none*
8. Announcements and Meeting Updates - *Supervisor Christianson gave a report*
9. Public Comment (limited to 3 minutes per person) - *Joe Pappa (W7067 County Road V) has requested discussion on town owned property on Hwy Q; Mike Harder (N5563 Popp Rd) spoke directly to GFL rep in attendance re: poor customer service and scheduled large item pickup that hasn't been picked up.*
10. Business - **business items are matters of discussion and possible action**
 - a. Public Hearing for the work in the right of way permit applications received by Midwest Fiber Networks, LLC to place underground ducts & fiber optic cable in the road right of way on Mansfield Rd and Harvey Rd; Charter Communications for a directional bore installation of 2" HDPE conduit to contain fiber utility service on Joe Turley Way and Indianhead Drive; and WE Energies to set one electric pole in the road right of way at W5289 Joe Turley Way. - *Opened public hearing at 7:11pm; Julie Meyer (W7176 Mansfield Rd) requested Midwest Fiber, LLC to cluster with currently installed equipment.; public hearing closed at 7:13pm*
 - b. To approve the permit applications to work in the town right of way submitted by Midwest Fiber Networks, LLC, Charter Communications, and WE Energies. - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the three permit applications submitted and that Midwest Fiber, LLC adjusts plans to cluster where resident has requested. Motion carried.*
 - c. Discussion with GFL representative road damage possibly caused by the GFL service vehicles
 - d. To implement a policy for acquisition and sale of road materials specifically to residents of the Town of Aztalan - *no action*
 - e. To approve the ordinance for speed reduction on Mansfield Rd from 55 mph to 45 mph - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion approve Ordinance #02-2025 to reduce speed limit on Mansfield Rd from 55mph to 45mph; Roll call vote: Jeremy Chwala-yes, Megan Dunneisen-aye, Larry Christianson-yes Motion carried.*
 - f. To approve the request for text amendment to the Jefferson County Zoning Ordinance to allow for the regulation of Accessory Dwelling Unit (ADU) development throughout the County - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the text amendment to the Jefferson County Zoning Ordinance. Motion carried.*
 - g. To approve the Application for Blasting and Non-Metallic Mining submitted by Hausz Bros. Inc. for Jan. 1 - Dec. 31, 2026 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the blasting and non-metallic mining permit. Motion carried.*

- h. To approve the Application for Mobile Home Park License submitted by Sherry Stelse for Rock River Mobile Home Park for Jan. 1 - Dec. 31, 2026 - *Supervisor Christianson moved, Chair Chwala seconded the motion to approve the mobile home park permit with the condition that the property is cleaned up to the satisfaction of the town board by Jan. 1, 2026. Motion carried.*
 - i. To approve the Application for Recreational Land Use submitted by Aztalan Cycle Club, Inc. for Jan. 1 - Dec. 31, 2026 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the recreational land use application subject to the club providing private security to enforce against their members and attendees of their events from speeding, driving through the stop signs, and littering. Motion carried.*
 - j. To approve the Humane Society of Jefferson County Small Animal Contract for Jan. 1 - Dec. 31, 2026 - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to approve the Humane Society of Jefferson County Small Animal Contract. Motion carried.*
 - k. To approve the Glatfelter Public Entities package renewal including Commercial coverage, Cyber Liability and Worker's Compensation - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the Glatfelter Public Entities package for renewal of the commercial coverage, cyber liability, and worker's comp. Motion carried.*
 - l. To purchase International Trucks 128 & 130 from the Jefferson County Highway Dept. for \$135,000 (emailed proposal from Sean Heaslip, Highway Commissioner) - *Supervisor Christianson moved, Supervisor Dunneisen seconded the motion to purchase both trucks from Jefferson County Hwy Dept for \$135,000 to use the interest {earned on matured CDs}, funds earmarked for Equipment Purchases & Equipment Maintenance, and expensed from Transportation: Shop Maintenance. Motion carried.*
 - m. To borrow funds for equipment purchase - *no action*
 - n. To expend or re-invest the earmarked funds held at Badger Bank for Road Projects, Equipment Purchase, and Equipment Maintenance - *Chair Chwala moved, Supervisor Christianson seconded the motion to put the remaining \$125,000 in a 6 month CD at Badger Bank. Motion carried.*
11. Possible Future Agenda Items -driveway permit/ordinance
12. Payment of Bills - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to pay bills. Motion carried.*
13. Adjournment - *Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the November 12, 2025 meeting at 8:50pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk