

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
APRIL 9, 2025

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:01 pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the initial notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on April 5, 2025 and a revised notice was posted on April 8, 2025.*
3. Approval of Minutes - March 12, 2025 - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the March 12, 2025 minutes as written. Motion carried.*
4. Treasurer's Report - March 2025 Financial Report - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the March 2025 Financial Report as submitted. Motion carried. Supervisor Dunneisen abstained.*
5. Plan Commission Report - *no report*
6. Fire Dept and EMS Reports/Updates - *Chief Russ (LMFD) gave updates.*
7. Jefferson County Sheriff's Dept and/or County Supervisor Report - *no report*
8. Reports and Meeting Updates from Board - *Supervisor Christianson and Supervisor Dunneisen gave reports/updates.*
9. Public Comment on agenda items only (limited to 3 minutes per person)
10. Business - **business items are matters of discussion and possible action**
 - a. Review of employment application received; discuss possible dates for interview - *Clerk Pitzner to contact Robert Gruennert regarding interview date/time.*
 - b. Approve \$2000 donation to Jefferson Fire Dept UTV Project - *Supervisor Christianson moved, Chair Chwala seconded the motion to move to next month's meeting. Motion carried, 2-1 Note: Chair Chwala will request that the City of Jefferson Fire Chief or Assistant Chief attend the meeting.*
 - c. Review Ordinance 01-2022, An Ordinance Granting Limited Expenditure Authority To The Roads Supervisor And Town Public Works Employees - *discussion and explanation/interpretation of ordinance resulted in mutual understanding by all board members.*
 - d. Masche Court access for failed septic replacement at N7020 County Rd B, Lake Mills - *separately and prior to meeting, board members had the opportunity to discuss plan of action with property owner and/or Tom Gallitz of Gallitz Grading, and view condition of Masche Court. The property owner was in attendance. Following discussion, board members concluded they understood the risk to the road and how Gallitz Grading will do as much as possible to deter further damage to Masche Court.*
 - e. Review alternative repair options for Town Shop roof - *Supervisor Christianson requested this agenda item be moved to a future meeting while he waits for more detailed information from an outside source regarding possible ADA compliance and how it would affect the type of roof repair permitted/required.*
 - f. Approve Sprinter Business quote for transition to 'wi.gov domain' - *Chair Chwala moved, Supervisor Dunneisen seconded the motion to approve the quote to transition to a wi.gov domain as submitted by Clerk Pitzner for \$648.00. Motion carried.*

g. Approve funds for new laptop (for use by Supervisor Larry Christianson) - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve funds up to \$300 for a new laptop. Motion carried.*

11. Possible Future Agenda Items - *review the Driveway Permit Ordinance, mailbox setback regulations*

12. Payment of Bills - *Chair Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried. Supervisor Dunneisen abstained.*

13. Adjournment - *Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the April 9, 2025 meeting at 8:30pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk