

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
JULY 14, 2025

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:00 pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on July 11, 2025.*
3. Approval of Minutes -June 11, 2025 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the June 11, 2025 minutes with noted corrections. Motion carried. Supervisor Dunneisen abstained.*
Corrections noted: Supervisor Dunneisen stated "Motion Carried" needed after agenda item a.; Resident Mike Burrow mentioned the approved amount should be added to agenda item g. ii.
4. Approval of Financial Report - June 2025 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the June 2025 Financial Report as submitted. Motion carried. Supervisor Dunneisen abstained.*
5. Plan Commission Report - *none*
6. Fire Dept and EMS Updates - *none*
7. Jefferson County Supervisor or Sheriff's Dept. Updates - *none*
8. Announcements and Meeting Updates - *Supervisor Christianson met with Brian Udovich to discuss possible grant opportunity for Junction Rd*
9. Public Comment (limited to 3 minutes per person) - *Mike Burrow complimented on the layout and additional information on the town website.*
10. Business - **business items are matters of discussion and possible action**
 - a. To approve the Alcohol Beverage Operator's License Applications submitted by: Nicole Sadowske, Felipe Arana-Alonso, Heather Reed, Roque Martinez - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the Alcohol Beverage Operator's License Applications for {above stated applicants}. Motion carried.*
 - b. Review draft of driveway/access ordinance and application - *reviewed; continue to draft/review at future meetings*
 - c. Town Shop Roof Repair - review engineering firm estimate - *Supervisor Christianson moved, Chair Chwala seconded the motion to authorize up to \$5000 for engineering & design specs for roof repair with authorization to Supervisor Christianson to find an engineering firm. Motion carried, 2-1.*
 - d. Create a list of town roads in high need of repair/construction, including reasons for repair - *Ziebell Rd (south of County Rd B), Hope Lake Rd, Schiferl Lane, Junction Rd, Harvey Rd, Masche Ct*
Using list from item d, discuss
 - i. Which roads are located solely in the Town of Aztalan; suggest repairs - *Ziebell Rd (south of County Rd B) Schiferl Lane; take out bulb, straighten rd, bring driveways to new road Harvey Rd (Hwy 89-Mansfield Rd); pulverize*
 - ii. Which roads have the possibility of intergovernmental agreements; contact & set up discussion meetings? - *Hope Lake Rd, Chair Chwala to contact Kyle Kulow, Town of LM Chair*
 - iii. Available grants

11. Possible Future Agenda Items -

12. Payment of Bills - *Chair Chwala moved, Supervisor Christianson seconded the motion to review bills. Motion carried. Chair Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried.*

13. Adjournment - *Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the July 14, 2025 meeting at 8:26pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk