

# TOWN OF AZTALAN ANNUAL MEETING MINUTES

April 16, 2024 | May 8, 2024

This meeting was held in the Aztalan Town Hall located at W6260 County Road B, Jefferson, WI 53549.

Chairman Jeremy Chwala called the April 16, 2024 Annual Meeting to order at 6:00pm and asked that all rise for the Pledge of Allegiance.

Board members in attendance: Chairman Jeremy Chwala, Supervisor Larry Christianson, Treasurer Teresa Keeser, and Clerk Kathleen Pitzner

Residents present: Merlin Lange, John Drake, Sherry Lange, Dawn Harder, Mike Harder, Scott Masche, Mike Burow, Dave Pitzner

Method of Voting: Chairman Chwala asked for a method of voting. Larry Christianson moved, John Drake seconded the motion to vote by paper ballot. Motion carried. 8-3

Jeremy Chwala stated that the meeting would be run in accordance with the WI State Statute 60.10. Jeremy stated agenda items to be addressed: 2023 Annual Meeting Minutes, 2023 Financial Statement, and set the 2025 Annual Meeting date and asked if anyone has any non-binding items to add to the agenda.

- John Drake (W5412 River Hill Dr, Johnson Creek) requested agenda items to discuss Town Employee wages that would include Treasurer, Supervisors, Chairman, and Part Time Employees. Also, add to the agenda, per diems currently being paid to the Town Board.

Sherry Lange moved, John Drake seconded the motion to close agenda items. Motion carried. 12-0

## AGENDA ITEMS

1. 2023 ANNUAL MEETING MINUTES - Mike Burow moved, Sherry Lange seconded the motion to approve the 2023 Annual Meeting Minutes with addition of 'Harvey Simdon' in attendance. Motion carried. 12-0

2. 2023 FINANCIAL STATEMENTS - Larry Christianson moved, Sherry Lange seconded the motion to approve the 2023 Town of Aztalan Financial Statement. Motion carried. 11-1

3. Set 2025 ANNUAL MEETING DATE & TIME - Jeremy Chwala suggested the meeting to be scheduled according to WI State Statute 60.11(2)(a) {3rd Tuesday in April}; April 15, 2025 at 6pm. No motion to change date and/or time. Meeting scheduled per WI State Statute, 3rd Tuesday in April.

Mike Burow commented that wage increases for town board members has been an agenda item at a previous town meeting. He added that he believes there is a WI State Statute that states a motion carried at previous town meetings requires the same or more electors present to vote on the same agenda item. Clerk Pitzner agreed to a portion of what Mike stated and that she just read that information earlier that day, but thought there was more explanation to it and would continue to look for the information.

4. John Drake started discussion of Town Employee Wages and an increase in current per diem amount. He shared the salary comparison of elected officials from 15 (of 16) towns in Jefferson County. There was a lot of discussion among attendees regarding 'per diem' and what might be eligible for per diem compensation.

Before any motion was made, Kathy Pitzner requested that the agenda item be separated into individual agenda items to hear and discuss each item better. Mike Burow suggests that a motion be made to amend the agenda.

Chair Chwala moved, Mike Burow seconded the motion to amend the agenda. Motion carried. 12-0

Note: while votes were being collected on the above motion, Clerk Pitzner found information and read Wis. Stat. s 60.10(2),

"A resolution that is continuing remains in effect until rescinded at a subsequent town meeting by a number of electors equal to or greater than the number of electors who voted for the original resolution," is only applicable to general and continuing elector resolutions adopted pursuant to sections under s. 60.10(2)

Reopen agenda

- John Drake restated the below to be separate agenda items:
  - Chairperson salary
  - Supervisor salary
  - Treasurer salary
  - Part Time Employee wages
  - per diem compensation

Sherry Lange moved, Mike Burow seconded the motion to close agenda items. Motion carried. 12-0

AGENDA (amended)

Chair Chwala announced that we will continue with the meeting, all motions carried are advisory until clarification of the question brought up regarding the # of voting electors and will adjourn the meeting to a future date.

4. Chairperson salary - John Drake moved, Sherry Lange seconded the motion to increase the Chairperson salary from \$6445.00/yr to \$7734.00/yr. Motion carried. 10-0

5. Supervisors salary - John Drake moved, Sherry Lange seconded the motion to increase the Supervisor salary from \$3258.00/yr to \$4077.00/yr. Motion carried. 11-0

6. Treasurer salary - John Drake moved, Larry Christianson seconded the motion to increase the Treasurer salary from \$5255.00/yr to \$7882.00/yr. Motion carried. 11-0

7. Part-Time Employee wages - John Drake moved, Mike Harder seconded the motion to increase the part time employee wage from \$25/hr to \$30/hr. Motion carried. 6-2

8. Per Diem - John Drake moved, Sherry Lange seconded the motion to increase per diem compensation from \$25 to \$30 and to have an approved list by the Town Board of what is eligible for per diem compensation. Motion carried. 9-2

ADJOURNMENT- Chair Chwala moved, John Drake seconded the motion to adjourn the annual meeting to May 8, 2024 at 6pm and the Town Board monthly meeting immediately following. Motion carried. 12-0

RECONVENE ANNUAL MEETING - MAY 8, 2024

The Annual Meeting was adjourned to May 8 to allow enough time to find clarification on a comment made by an elector who had concerns that there was a WI Statute saying that the same

or more electors' votes are required to vote on an agenda item having had a motion carried at a previous town meeting.

Chairman Jeremy Chwala called the May 8, 2024 Annual Meeting to order at 6:03 pm and asked that all rise for the Pledge of Allegiance.

Board members in attendance: Chairman Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen, Treasurer Teresa Keeser, and Clerk Kathleen Pitzner  
Residents present: John Drake, Julie Drake, Merlin Lange, Mike Harder, Dawn Harder, Scott Masche, Betsy Beckner, and Mike Burow.

Clerk Pitzner presented the 2023 Annual Meeting Minutes again and explained that in comparing the minutes submitted with the notes from the 2023 Annual Meeting, it was discovered that the 'ADJOURNMENT' motion was typed incorrectly. The motion should read:

ADJOURNMENT - Karen Mundt moved, Larry Christianson seconded the motion to adjourn this meeting at 6:46pm. Motion carried, 9-0. (1 voting member left earlier in the meeting)

Larry Christianson moved, Mike Burow seconded the motion to approve the 2023 Annual Minutes as written. Motion carried. 12-0

CLARIFICATION: Chair Chwala stated that agenda items regarding salaries are referenced under Wis. Stat. s. 60.10(1) and that the question regarding # of electors' votes is in regards to *resolutions* adopted at an annual meeting and explained in *Wis. Stat. s 60.10(2)*.

So any number of electors could vote on the items in s. 60.10(1) and that vote would be considered binding.

Clerk Pitzner also presented 2014 Annual Meeting Minutes having agenda item '5. WAGE INCREASE FOR TOWN BOARD'. These minutes showed that 10 electors voted at that meeting.

April 16, 2024 meeting votes are binding. Motions carried will be acted on with the exception of the Part Time Employee wage increase. This will be considered at a future Town Board meeting.

ADJOURNMENT - John Drake moved, Merlin Lange seconded the motion to adjourn the 2024 Annual Meeting at 6:28pm. Motion carried. 12-0

Respectfully submitted,  
Kathleen Pitzner, Clerk

These meeting minutes are unapproved and will be addressed at the next scheduled Annual Meeting of the Town of Aztalan.