

## TOWN OF AZTALAN MONTHLY BOARD MEETING – JUNE 13, 2018

### Pledge of Allegiance

At 7:03 pm on June 13, 2018 Chairperson Scott Masche called the monthly board meeting to order. Members in attendance were Chairperson Scott Masche, Supervisor Michael Burow, Supervisor Larry Christianson, Treasurer Brenda Wesa and Clerk Sandra Marks. The meeting was held in the Aztalan Town Hall located at W6260 CTH-Jefferson, WI 53549.

Clerk's Report: Christianson made a motion to approve the May 9, 2018 clerk's report as written. The motion was seconded by Burow and carried unanimously. Burow made a motion to approve the minutes from the Special Town Board Meeting held on May 26, 2018. Masche seconded. The motion carried. Christianson abstained; wasn't present at May 26, 2018 Special Town Board Meeting.

Treasurer's Report: Enter into records per Masche.

Plan Commission Report: Report given by Sandra Marks.

Jefferson County Report: Steve Nass present. He spoke of many additions to the Jefferson County Strategic Plan, including discussion for a software update, countywide fire and EMS services, Jefferson County Comprehensive Plan update, master plan for 'old' highway shop and cost share for the updates completed at Korth Park in Lake Mills. The Jefferson County Strategic Plan is available at [www.jeffersoncountywi.gov/StrategicPlan](http://www.jeffersoncountywi.gov/StrategicPlan)

Meeting updates from the Board: Updates from Masche and Burow.

Public comments on agenda items only, with a 3 minute limit per person: None.

### Business:

- a. Review and possibly take action on highway improvement estimates. After review of the bids submitted by Scott Construction, Inc. and Fahrner Asphalt Sealers LLC, Burow made a motion to accept the bid from Scott Construction, Inc. for Harvey Road (Mansfield Road North to pavement changes) 1.04 miles X 22 feet wide, single chip seal with quartz chip cover aggregate in the amount of \$16,473.00. Work to be completed by August 31, 2018. Masche seconded. Motion carried unanimously. Christianson made a motion to accept the bid from Scott Construction, Inc. for Prust Lane in the amount of \$4,568.00. The project is Harvey Road to the end. Area of .27 miles X 10-11 feet wide, double chip seal with quartz chip cover aggregate. Work shall be completed by August 31, 2018. Masche seconded. Motion carried unanimously.
- b. Update from Superintendent Mark Rollefson for Jefferson School District.  
Re-scheduled for July 11, 2018 Monthly Town Board Meeting.

- c. Preliminary Review for Certified Survey submitted by Nancy Gordon Trust % Kevin Gordon. A division of Land located in the NE1/4 of the NW1/4 of Section 16, Town 7N, Range 14E, Town of Aztalan on parcel #002-0714-1621-004. Intent is to create a 2 acre residential building site within the approximately 5.3 acre A-1 wooded lot utilizing an existing soil test. Masche stated the application was submitted without the Petition to Amend Zoning Ordinance and no reply from the Jefferson County Zoning Office after requesting (via email) the Petition to Amend Zoning Ordinance. Burow made a motion to take no action due to the incomplete application. Masche seconded. The motion carried unanimously.
- d. Petition to Amend Zoning Ordinance. Craig Frohmader requests that the zoning map of the Town of Aztalan be amended to change the zoning classification of the property described from A-1 district to A-3. Parcel #002-0714-1711-000. Parent Parcel size is +/- 67.0 acres on County Road Q. Intent is to create a 2-acre A-3 building site. The property is owned by Robert and Marilyn Frohmader. Burow made a motion to approve the Preliminary Review for Certified Survey as submitted. The motion was seconded by Christianson and carried unanimously.
- e. Preliminary Review for Certified Survey submitted by Robert and Marilyn Frohmader Trust % Craig Frohmader. A division of land located in the NW1/4 of the NE1/4 of Section 17, Town 7N, Range 14E, Town of Aztalan. Parcel #002-0714-1711-000. Burow made a motion to approve the Preliminary Review for Certified Survey as submitted. The motion was seconded by Christianson and carried unanimously.
- f. Possible Transportation Account Budget Amendments. Burow explained the 'matching funds' process for the Jefferson County Road Petition. After discussion, Burow made motion to amend the budget for allocation of the \$3500.00 from the Jefferson County Road Petition account to an Equipment Fund account. Masche seconded. The motion carried unanimously.
- g. Class A Beer and Class A Liquor Renewal Alcohol Beverage License Application Submitted by Bryan Zastrow d/b/a Party Mart, LLC. located at W7124 CTH V-Lake Mills, WI 53551 for the period beginning July 1, 2018; ending June 30, 2019. Christianson motioned to approve the application. Burow seconded. The motion carried unanimously.
- h. Application for Cigarette and Tobacco Products Retail License Application submitted by Bryan Zastrow d/b/a Party Mart, LLC located at W7124 CTH V-Lake Mills, WI for the period beginning July 1, 2018 and ending June 30, 2019. Burow made a motion to approve the application as submitted and grant the license. Christianson seconded. The motion carried unanimously.
- i. Class B Beer and Class B Liquor Renewal Alcohol Beverage License Application for Aztalan Inn. Godfrey Enterprises, LLC Gregory Godfrey and Darrin Godfrey, d/b/a Aztalan Inn Bar and Grill, located at W6630 Hwy B-Lake Mills, WI 53551. The period beginning July 1, 2018 and ending June 30, 2019. Christianson made a motion to approve the application. The motion was seconded by Burow and carried unanimously.
- j. Application for Cigarette and Tobacco Products Retail License Application submitted by Godfrey Enterprises, LLC Gregory Godfrey and Darrin Godfrey. Burow made a motion to approve the application for the period beginning July 1, 2018 and ending June 30, 2019 as submitted and grant the license. Christianson seconded. The motion carried unanimously.

- k. Applications for an Operator Licenses beginning July 1, 2018 and ending June 30, 2019. Max Zastrow, Jack Gilliam, Charlotte Reyna, Dianne Reyna, Sarah Grossman, Aryana Worsham, Joshua Dearborn, Jean Schroedl, Kristie Neeman, Larisa Ninmann, Ted Fischer, Jasmine Steigerwald, Joseph Rothschild, Jennifer Martin, Angela Bouton, Rhonda Caraballo, Jeffrey Bauriedel, Patricia Doeberlein, Jeremy Prach and Joe Allegretti. Burow made a motion to approve the operators licenses as submitted and grant the licenses for the period beginning July 1, 2018 and ending June 30, 2019. The motion was seconded by Christianson and carried unanimously.
- l. Discuss and re-schedule road tour date originally set for September, 2018. Unanimously agreed upon to change the date from September, 2018 to August 28, 2018 at 9:00 am.

Payment of Bills: Masche made a motion to pay the bills. Seconded by Burow. The motion carried unanimously.

Adjournment: Motion made by Burow to adjourn at 8:15 pm. Masche seconded. The motion carried unanimously.

Sandra Marks, Clerk