

TOWN OF AZTALAN MONTHLY BOARD MEETING – JANUARY 9, 2019

Pledge of Allegiance

At 7:00 pm on January 9th, 2019, Chairperson Masche asked Supervisor Michael Burow to chair the meeting, due to not feeling well. Burow called the meeting to order. Members in attendance were Chairperson Scott Masche, Michael Burow, Supervisor Larry Christianson, Brenda Wesa and Clerk Sandra Marks. The meeting was held in the Aztalan Town Hall located at W6260 CTH-Jefferson, WI 53549.

Clerk's Report: Christianson made a motion to approve the December 12, 2018 and January 3, 2019 minutes as written. Motion seconded by Masche and carried unanimously.

Treasurer's Report: Enter into records per Burow.

Plan Commission Report: Given by Troye Klecker. Resignation letter received from Klecker as Plan Commission Chair, effective January 10, 2019.

Jefferson County Report: Officer G. Jasen from Jefferson County Sheriffs Department was present for an update and address any questions or concerns.

Reports and meeting updates from the Board: Updates from Christianson and Burow.

Public comments on agenda items only, with a 3 minute limit per person: None

Business

- a. Petition to Amend Zoning Ordinance. Michael Brunk request that the zoning map of the Town of Aztalan be amended to change the zoning classification of the property described from A-1 district to A-3. Intent is to create (3) 1.65 acre non-prime buildable lots from an existing A-1 zone off of County Road N. PINS 002-0714-1143-001 & 002-0714-1142-002. Parent parcel size is 33.89 acres and 15.0 acres. After open discussion regarding the safety of driveway locations and revisions to the petition, Christianson made a motion to table until petition is revised. Burow seconded; motion carried unanimously.
- b. Preliminary Review for Certified Survey submitted by Michael Brunk. A division of land located in the SE1/4, SE1/4 of Section 11, Town 7N, Range 14E, in the Town of Aztalan. Intent is to create (3) 1.65 acre non-prime buildable lots from an existing A-1 zone off of County Road N. PINS 002-0714-1143-001 and 002-0714-1142-002. Parent parcel size is 33.89 and 15.0 acres. Motion made by Burow to table until petition is revised. Seconded by Christianson. The motion carried unanimously.
- c. Application for 2019 license submitted by Mike Foerster d/b/a Tamike Investments, LLC to engage in the business of Rock River Mobile Home Park located at W5370 Urban Drive-Johnson Creek, 53038 in the Town of Aztalan. Discussion and possible further agenda items included working cohesively to collect delinquent personal property taxes on multiple mobile homes, curbside sanitation pick-up for each mobile home to be charged on tax bills and adding mobile homes to RE tax roll. Christianson made a motion to approve the application as submitted and grant the 2019 license. Masche seconded. The motion carried unanimously.

- d. Humane Society of Jefferson County 2019 Small Animal Collection Contract.
Burow made a motion to approve the 2019 contract between the Town of Aztalan and the Humane Society of Jefferson County in the amount of \$3923.52, minus the \$73.20 for paying in January for a total of \$3850.32. Contingent upon the removal of the wording one page one, section one, which states as follows: Animals other than dogs and cats will be boarded for the required holding period and if not redeemed and reimbursed by the owner, the cost of caring for said animal shall be billed to the municipality. Aztalan Township is only contracting with the Humane Society of Jefferson County for dogs. Cats that are suspected of having rabies are also included in our contract, such as if a person was bitten by a cat and the cat was to be held pending testing for rabies. Aztalan Township is not, by law responsible for any other cost associated with any other animals and hereby request that the Humane Society of Jefferson County send us a revised contract for 2019, which reflects the removal of the above wording referenced under page one, section one, as stated above. Motion was seconded by Christianson; carried unanimously.
- e. Jefferson County Clean Sweep Program 2019 contribution request. Motion made by Christianson to not donate. Burow seconded. Motion carried unanimously.
- f. Appointment of Luanne Mathwich as Election Inspector for 2019 term per Masche.
- g. Discuss and possible action on highway projects, includes signage. Open discussion for 2019 road projects as previously discussed and voted upon will be addressed in more detail when formulating bid specs. Burow stated Lange Enterprises will be submitting a road sign replacement proposal in the near future.
- h. Discuss and possible action on formulating bid specs for 2019 highway improvement projects. After open discussion, Burow made a motion to advertise bids: chip seal Reinders Lane .36 miles, double chip seal for West Street .03 miles and Aztec Street .06 miles, chip seal 1.1 miles of Popp Road from Riess Road to Jefferson Township/Aztalan Township border, near transmission lines over road, chip seal .19 mile of Harold Street and chip seal new black top on Masche Court (small area of newer blacktop, adjacent to Harold St. full width). Reconstruct the corner on North Ziebell, per bid specs. Sealed bids are due by 5:00 pm on February 20, 2019. Work to be completed by August 16, 2019. A reduction of \$100.00 per day will be deducted off the bid for each day that goes beyond the completion date. For additional information please contact Joel at 920-650-6436. The motion was seconded by seconded by Christianson and carried unanimously. Bid notice is available at townofaztalan.org

Payment of Bills: Christianson motioned to pay the bills. Burow seconded; carried unanimously.

Adjournment: Motion made by Burow to adjourn at 8:46 pm. Christianson seconded. The motion carried unanimously.

Sandra Marks, Clerk