

## TOWN OF AZTALAN MONTHLY BOARD MEETING – MARCH 13, 2019

### Pledge of Allegiance

At 7:03 pm on March 13, 2019, Chairperson Masche called the board meeting to order. Members in attendance were Chairperson Scott Masche, Supervisor Mike Burow, Supervisor Larry Christianson, Brenda Wesa and Clerk Sandra Marks. The meeting was held in the Aztalan Town Hall located at W6260 CTH-Jefferson, WI 53549.

Clerk's Report: Christianson made a motion to approve the February 13, 2019 minutes as written. Motion seconded by Masche and carried unanimously.

Treasurer's Report: Enter into records per Masche.

Plan Commission Report: None

Jefferson County Report: None

Reports and meeting updates from the Board: Updates from Christianson, Masche and Burow.

Public comments on agenda items only, with a 3 minute limit per person: None

### Business

Motion made by Burow to amend the order of the agenda items to accommodate Ragner Relay representative. Christianson seconded. The motion carried unanimously.

- b. Application for Conditional Use Permit for 2019 submitted by Aztalan Cycle Club, LLC located at N6411-N6441 Gomoll Road-Lake Mills, WI 53551 to operate a recreational facility for off-road and sporting use motorcycles, snowmobiles, mini-bikes, sport vehicles; includes overnight camping not-to-exceed 72 hours. Burow made a motion to approve the application as submitted and grant the license for 2019. Masche seconded. The motion carried unanimously.
- c. Original Alcohol Beverage Retail License Application. Aztalan Cycle Club, LLC located at N6411-N6441 Gomoll Road-Lake Mills, WI 53551. Application submitted for a Class B Beer license expiring June 30, 2019. Burow made a motion to approve the application as submitted and grant the Class B Beer license ending June 30, 2019, prorating the license application fee in the amount of \$90.00. The motion was seconded by Christianson and carried unanimously.

Masche made a motion to address item a on the agenda and resume to agenda items as listed. Burow seconded. The motion carried unanimously.

- a. Ragner Relay event on May 18, 2019 through portions of the Town of Aztalan. After board questions and open discussion with Race Director Troy Wheeler, the board agreed County Highway B is not the safest route for race participants and suggested Troy Wheeler consider alternate routes. Concerns regarding the speed of vehicles on County Highway B, the amount of runners on the width of the road and limited width of the gravel shoulder. Christianson made a motion for runners to utilize Jefferson Road to the bike trial and not to use County Highway B. The motion was seconded by Burow and carried unanimously. Troy Wheeler can be reached directly at 716-948-7357 or general voice mailbox at 611-724-6471.
- d. Schedule for Appointment of Agent by Corporation/Nonprofit Organization or Limited Liability submitted by Patricia Doberlein for Aztalan Cycle Club, LLC. Christianson made a motion to approve the Schedule of Appointment as submitted. The motion was seconded by Burow and carried unanimously.
- e. Aztalan Cycle Club, LLC Auxiliary Questionnaire/Alcohol Beverage License Applications submitted by Patricia Doberlein, Michael Zimmerman, Joleigh Simes and Margaret Ottenad. Christianson made a motion to approve the Beverage Applications as submitted. The motion was seconded by Masche and carried unanimously.
- f. Appointment of Plan Commission member(s). Masche made a motion to appoint Ken Staude, start date effective 3/13/19. (Annual plan commission appointments will be addressed at the April, 2019 Town Board Monthly Meeting).
- g. Discuss and possible action on proposals to reconstruct corner on N. Ziebell Road. Burow made a motion to revise the notice; bids due date from February 20, 2019 to April 5, 2019 and open sealed bids from March 13, 2019 to April 10, 2019 Town Board Monthly Board Meeting. Masche seconded; motion carried unanimously.
- h. Discuss and possible action on proposals for single and double chip seal-
  - Reinders Lane, .36 miles.
  - West Street, .03 miles. (Double chip seal)
  - Aztec Street, .06 miles. (Double chip seal)
  - Popp Road, 1.1 miles. (From Riess Road to Jefferson/Aztalan Township border)
  - Harold Street, .19 miles
  - Masche Court, small area of newer blacktop, adjacent to Harold Street full widthA motion was made by Burow to revise the notice; bids due date from February 20, 2019 to April 5, 2019 and revise open sealed bids from March 13, 2019 to April 10, 2019 Town Board Monthly Meeting. Masche seconded; motion carried unanimously.
- i. Discuss and possibly take action on street signs. After board discussion, Burow made a motion to purchase and install street signs, poles and brackets needed for the installation. Two signs for each: West Street, Aztec Lane and Center Alley in the Aztalan Hamlet. Christianson seconded the motion. The motion carried unanimously.

- j. Discuss and possibly adopt Fee Schedule. After board discussion, Christianson made a motion to adopt the fee schedule; per additions and revisions as discussed and agreed upon: \$350.00 for Class C Wine retailers, \$7.00 for Auxiliary Questionnaire, Operators license \$35.00 plus \$7.00 for background checks, charge actual postage fee and charge 6% administrative fee on accident reports. The motion was seconded by Burow and carried unanimously. The board members agreed to dissolve Public Records Resolution 6/2005 which contains fees included on the fee schedule. Public Records Resolution will be addressed at the April 10, 2019 Town Board Monthly Meeting.
- k. Discuss and possible action on User fees for EMS and fire protection. Christianson made a motion to table until further notice. The motion was seconded by Burow and carried unanimously.

Payment of Bills: Christianson made a motion to pay the bills. Motion seconded by Burow and carried unanimously.

Adjournment: Motion made by Christianson to adjourn at 8:44 pm. Seconded by Masche and carried unanimously.

Sandra Marks, Clerk

These minutes are not approved and could possibly be revised by the town board or approved at the next scheduled Town Board meeting held in the Town of Aztalan.