Application to construct driveway/access, along town roads in Aztalan Township Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, City, State, and zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applied for Driveway location – road in township: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Driveway being applied for: Residential Commercial Field entrance (ag use only)

Driveway Location (side of road)

North South East West

Distance from driveway to nearest intersecting road: \_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Feet/miles Direction Road Name

Work being performed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Contact town worker, at town garage, to obtain a driveway permit. Town worker will meet with the owner, at the proposed site, and determine a suitable location for the driveway, and issue the permit with the following conditions to be followed.

A. Minimum surface width of driveway to be 12 feet.

B. Minimum of 6 feet on either side of the surface width.

C. Minimum of 6 feet off the lot line of any adjoining property.

D. Driveway should flare at the end, where it meets the town road, to at least 6 feet on each side, or a surface width of 24 feet wide.

E. Driveway, where it meets the town road, should be slightly angled away from the road, and to the sides of the driveway to keep any water from the driveway from running on to the town road.

F. Culvert size, or whether needed, to be determined by town worker, based on each individual ditch. A new steel culvert will be used if a conventional culvert is required. A low clearance culvert may be required in some cases. Required culverts must be a minimum of 15 inches in diameter, minimum of 24 feet in width.

G. The sight distance from a hill or curve, on a roadway where the speed limit is greater than 25 mph shall be 350 feet, in both directions, 3-1/2 feet off the driveway surface and 3-1/2 feet off the road surface in both directions. On a road way where the speed limit is 25-35 mph or less, the sight distance will be determined on a case by case basis.

H. An approved driveway must be in place prior to a building permit being issued and must be used for ingress and egress from the lot, when building, to protect the edges of the town road.

I. Driveway surface to be crushed stone, asphalt, or concrete.

J. An adequate driveway road bed base, and a suitable material to support the projected traffic, (fire trucks can weigh in excess of 60,000 pounds), shall be used.

K. The driveway permit fee shall be $100.00, due with application. Payable to Town of Aztalan.

L. Driveway permits shall be signed by either the town worker, or the Town Chairperson.

M. Anyone installing a driveway without first obtaining a permit, will be subject to a fee of $200.00 and may be required to remove or relocate the driveway, if not in a suitable and acceptable location

Fees are not refundable, as costs of fee is related to time spent by the town worker or others on site location.

Approved by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_