

Town of Aztalan Recycling Compliance Assurance Plan~Adopted November 14, 2018

Purpose: This Compliance Assurance Plan will establish standard guidelines that will lead to compliance with the Town of Aztalan Recycling Ordinance.

The Town of Aztalan representative is responsible for enforcing the Town's Recycling Ordinance. Personnel shall follow the guidelines identified in this Compliance Assurance Plan in response to issues associated with recycling and solid waste. This plan is intended to meet the requirements of s. NR544.04 (9g), Wis. Admin. Code as well as the Town's Ordinances.

Types of Compliance Issues - Residential Recycling Program

Problem 1 - Illegal dumping of e-waste, tires, appliances, etc.

- a. Reported to Town Board – usually by citizens who were on the receiving end of the illegally dumped materials, found in the ditches or disposed of at the Aztalan Town Hall.
- b. Town employee or Town Board shall contact e-waste companies for disposal fees and properly dispose, or deliver to Jefferson County Clean Sweep for proper disposal.
- c. Annual budget shall include expense account with monies available for proper disposal.

Problem 2 - Missed pick up by hauler

- a. Resident notifies Town Board or Clerk regarding missed pick up.
- b. Person who received the call contacts hauler, or the resident may choose to contact hauler directly.
- c. Hauler rectifies, documents the address and date of missed pick up.

Problem 3 - Trash found mixed with recyclables and recyclable materials found in trash

- a. Random inspections by hauler or other residents contact the town board or clerk. Bin to be 'tagged' by hauler and remain curbside. Tag includes hauler telephone number and instructions for proper disposal.
- b. If the problem persists, resident is contacted by town board, given educational materials and provided options for proper disposal. A verbal or written warning may be issued.
- c. Citations are issued per town recycling ordinance.

Problem 4 - Resident stockpiling tires, scrap metal, appliances, etc.

- a. Town Board or Town Clerk is notified.
- b. Town Board or Town Clerk notifies Jefferson County Zoning Office of location of property.
- c. Jefferson County Zoning Office issues non-compliance notice with a due date to rectify the problem. The town board shall work with Jefferson County Zoning Office if needed to rectify. Fines may be imposed by Jefferson County Zoning Office for non-compliance.

Recycling Compliance Assurance Plan shall be reviewed and updated as new compliance issues arise.